



MINUTES OF COMPULSORY BID CLARIFICATION MEETING

BID No	:	AW2021/22/21
BID DESCRIPTION	:	EXPRESSION OF INTEREST: PROVISION OF RENT-TO-OWN MODULAR WATER TREATMENT PACKAGE PLANTS FOR A PERIOD OF FIVE (5) YEARS.
PLACE	:	NAHOON DAM BOAT HOUSE
DATE	:	20 JULY 2022
TIME	:	11:00am

1. OPENING ANNOUNCEMENT & INTRODUCTIONS

Mr. Mzwamadoda Ntshoko (MN) welcomed all present and declared the meeting officially opened at 11:00am. MN confirmed that this was the Compulsory Clarification Meeting for:

AW2021/22/21 – EXPRESSION OF INTEREST: PROVISION OF RENT-TO-OWN MODULAR WATER TREATMENT PACKAGE PLANTS FOR A PERIOD OF FIVE (5) YEARS.

MN introduced himself as the representative from Amatola Water (AW) responsible for the SCM Unit accompanied by the following team members:

- Mr Chris Nair (CN) – Amatola Water Operations Management Unit
- Mr Odwa Ngcaphe (ON) – Amatola Water Finance Management Unit
- Mr Monwabisi Pina (MP) – Amatola Water Electrical Management Unit
- Ms Nosihle Makhamba (NM) – Amatola Water Supply Chain Management Unit

MN requested and encouraged all attendees to ensure that the Attendance Register is properly completed and signed.

2. MEETING DISCUSSIONS

The following matters were discussed during the meeting

This is the Compulsory meeting for the **EXPRESSION OF INTEREST: PROVISION OF RENT-TO-OWN MODULAR WATER TREATMENT PACKAGE PLANTS FOR A PERIOD OF FIVE (5) YEARS**

- MN presented the tender document, and the following were covered under Supply Chain Management part:

2.1 BIDDING PROCESS

This is a two-stage bidding process. For First Stage, AW issued an expression of interest so that bidders can come and present to the entity as to how the package plant works and how they are going to assist AW.



Mandatory requirements on how the expression of interest will be evaluated for those who presented successfully.

1. Experience in doing the similar kind of work required.
2. Financial Muscle. As this is a huge tender, bidders are requested to submit their financial guarantees and audited annual financial statements to AW.

For second stage, only bidders who met the criteria /requirements of the bid as set out in the first stage will be considered. Those who meet the requirement will be invited to come and present their proposals and will be taken through the three (3) sites (Nahoon, Sandile and Peddie plants). Questions will be allowed after the presentation from technical side.

3. BID PUBLICATION

Bid document was available from **Wednesday, 13 July 2022** on the Amatola Water website at www.amatolawater.co.za.

MN handed over to Chris Nair for technical side presentation.

CN, AW is not 100% sure of what they want hence the expression of interests because AW know there is a lot of technology out there and innovation. AW wants hear from the bidders as to what can they offer AW. For AW, this is a changeable thing and the first time running this kind of project. AW want to generate income as quick as possible. There are 3 plants that need upgrading, Nahoon (10 megalitres), Sandile (10 megalitres) and Peddie (5 megalitres).

CN further summarized the scope of work as follows:

- a. Supply, install, operate, and maintain the 2 x 10 Megalitres and 1 x 5 Megalitres Package water treatment plants that meets SANS241 potable water quality standard.
- b. The Package plants must be supplied on tariff-based rent to own principle for a period of 5 years on a Turnkey supply principle.
- c. Supplier must supply all chemicals, spares, consumables, and staff during the rental.
- d. Supplier must provide the specifications/design for concrete plinth that the works will stand on, electrical power demand. The specifications shall include details of raw water inlet pipe, recycled water pipe, final water outlet pipe, water meters, SCADA/telemetry, and any other special requirements.
- e. Amatola Water will supply the raw water and electrical power of 400-volt standard 3 phase supply.
- f. The performance of the Package Plant will be the sole responsibility of the supplier.
- g. All performance monitoring will be done by the supplier in close contact with the Amatola Water Plant Superintendent on the day-to-day activities, e.g.: flows, quality, plant availability and reports.



- h. All breakdowns, servicing, maintenance will be done by the supplier during the contract period
- i. All Safety plans, Safety procedures and protocols for the package plants will be done by the supplier in compliance to all Amatola Water SHEQ systems and procedures and Audit regimes.
- j. Supplier will be required to provide all training of the package plants to Amatola maintenance and operational staff during the contract as per agreed method and times.
- k. Supplier must supply all operating and maintenance manuals from date of operation and these to be used to train Amatola Water staff.
- l. Supplier to provide all written guarantees and backup service at time handover of the plant.
- m. Penalties will be applied for non-compliance of volumes and quality output.
- n. The Package plants must be modular in design to allow for extra addition should Amatola Water require the extra volumes.
- o. The supplier will be required to submit an audited recent Annual Financial Statements.
- p. Proof of Concept (POC) will be required.

4. QUESTIONS (Q) AND ANSWERS (A)

Q	A
Is the land available to put the new plant?	Yes, there are no restrictions. The land layout will be made available on AW website under SCM notices
Type of contract to be used – Fidic or GCC?	Will be decided when the contract is finalised with successful bidder
What is the number of personnel to be trained and how?	40 Total Nahoon-12 Process controllers Sandile-7 Process Controllers Peddie-7 Process Controllers Mechanical-9 Artisans Electrical -7 Artisans. AW will submit names of personnel who needs training.
Does AW require power supply back-up?	No but bidders must include proposed power usage in the their submissions.
Does AW have security on sites to protect the plants?	Yes. There is fencing and securing guards in all AW Treatment Plants
What is the minimum volume currently supplied per day/month?	Nahoon-10M/Day, Sandile-10M/Day, Peddie-5M/Day
Do we submit financial guarantees during the first stage of the bidding process (Expression of Interest)? What form of financial guarantees do	Yes. The Board has approved the budget and funds are available



you require? A performance bond, Bank Rating or a letter from a financial institution guaranteeing that they will assist with financing?	
In relation to the Presentation and Proof of Concept – do you require a formal presentation by the Supplier to the Amatola Water? Is the demonstration through method statements, previous company experience, technical reports etc.	Yes, proposals and presentations will be required. Supporting documents and proposals should be submitted on or before the closing date. Only bidders who complied with the bid requirements will be invited for presentations.
Is there any Expression of Interest form we need to submit?	Yes, complete and submit the one AW advertised accompanied by your proposal.
What Financial Guarantees are we required to submit?	Your audited financial statement for the past two financial years.
What documentary proof do we need to submit for the presentation and proof of concept?	They are listed on page 6 of the Expression of Interest document and will be evaluated. No documents for proof of concept as you will need to demonstrate physically how the plant operates.
What are AW payment terms ?	30 days from the receipt of invoice
Please advise or share Supplier Database forms, may the forms be emailed or submission must be made at the department?	Not applicable at the moment.
Could you also send us the water analysis?	Water Analysis report has been attached and will be uploaded on AW website.
Are there any penalties if the bidder fails to supply the required mg/l per day?	If is not under bidder's control there are no penalties but if the bidders fails to deliver as per the agreed volumes and quality of water, penalties will come in.
Any possibilities of expansion?	Yes, bidders must design plants that could accommodate expansion.
Is accommodation available close to the sites?	AW will not provide accommodation but there's accommodation available for rental in surrounding areas.

4. RESOLUTION

Minutes and attendance register of this Meeting will be uploaded onto the website

5.Meeting closure

MN declared the meeting closed at 12:20pm.

SIGNATORY:

FOR AW SCM:

M. NISHOKO

DATE:

26-07-2022