

**BID DOCUMENT****BID NO. AW2021/22/23****BID DESCRIPTION****PROVISION OF POLYMERIC CHEMICALS FOR A
PERIOD OF THREE (3) YEARS****CLOSING DATE****24 AUGUST 2022 AT 11H00AM****NO EMAILED SUBMISSION WILL BE ACCEPTED****BIDDER TO COMPLETE****COMPANY NAME****CSD NUMBER**

**ISSUED AND PREPARED BY: AMATOLA WATER
PRIVATE BAG X3
VINCENT
5217
Tel: +27 43 707 3700**

TABLE OF CONTENTS	
SECTION A: TENDER INVITATION, CONDITIONS OF TENDER AND SPECIFICATION	PAGE NO
INVITATION TO BID (SBD 1)	4
TENDER CONDITIONS	8
SPECIFICATION AND EVALUATION PROCESS	11
SECTION B: RETURNABLE DOCUMENTS	PAGE NO
FORM A: AUTHORITY TO SIGN	18
FORM B: SCHEDULE OF PREVIOUS SIMILAR CONTRACTS SATISFACTORILY	19
FORM B.1: CONFIRMATION OF REFERENCES TO AMATOLA WATER	20
FORM B.2: CONFIRMATION OF REFERENCES TO AMATOLA WATER	21
FORM B.3: CONFIRMATION OF REFERENCES TO AMATOLA WATER	22
FORM B.4: CONFIRMATION OF REFERENCES TO AMATOLA WATER	23
SBD 4 DECLARATION: CONFLICT OF INTEREST	24
SBD 6.1 PREFERENCE POINTS CLAIM FORM	27
SECTION C: PRICING INSTRUCTIONS, PRICING SCHEDULE AND CONTRACT	PAGE NO
PRICING INSTRUCTIONS	
SBD 3.1 PRICING SCHEDULE - FIRM PRICES (PURCHASES)	33
SBD 3.2 PRICING SCHEDULE – NON-FIRM PRICES (PURCHASES) N/A	35
SBD 7.1 CONTRACT FORM – GOODS/ WORKS	37
GENERAL CONDITIONS OF CONTRACT	38

SECTION A

TENDERING INVITATION, CONDITIONS OF TENDER AND SPECIFICATION

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR PROVISION OF POLYMERIC CHEMICALS FOR A PERIOD OF THREE (3) YEARS

BID NUMBER:	AW2021/22/23	CLOSING DATE:	24 August 2022	CLOSING TIME:	11:00am
-------------	--------------	---------------	----------------	---------------	---------

THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

BID RESPONSE DOCUMENTS MUST BE DEPOSITED IN THE BID BOX LISTED BELOW

Reception area of Amatola House

6 Lancaster Road

Vincent

East London

THE BID BOX IS AVAILABLE FOR BIDS TO BE DEPOSITED BETWEEN 08:00AM – 16:00PM FROM MONDAY TO FRIDAY.

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	<input type="checkbox"/> Yes <input type="checkbox"/> No	
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?					

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX	<input type="checkbox"/>	AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)
	<input type="checkbox"/>	A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)
	<input type="checkbox"/>	A REGISTERED AUDITOR
		NAME:

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN	<input type="checkbox"/> Yes <input type="checkbox"/> No	ARE YOU A FOREIGN BASED	<input type="checkbox"/> Yes
--	---	-------------------------	------------------------------

SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	[IF YES ENCLOSE PROOF]	SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> No [IF YES ANSWER PART B:3 BELOW]
SIGNATURE OF BIDDER	DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)			
TOTAL NUMBER OF ITEMS OFFERED	RATE BASED – REFER TO ANNEXURE 1		
TOTAL BID PRICE (ALL INCLUSIVE)			
BIDDING PROCEDURE AND SCM ENQUIRIES MAY BE DIRECTED TO: Mzwamadoda Ntshoko		TECHNICAL INFORMATION MAY BE DIRECTED TO: Mr Dumisa Sipunzi	
ONLY WRITTEN QUERIES VIA EMAIL WILL BE ATTENDED TO			
PUBLIC ENTITY	AMATOLA WATER		
CONTACT PERSON	Mr M Ntshoko	CONTACT PERSON	Mr D Sipunzi
E-MAIL ADDRESS		E-MAIL ADDRESS	
mntshoko@amatolawater.co.za		dsipunzi@amatolawater.co.za	

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED – (NOT TO BE RE-TYPED) OR ONLINE**
- 1.3. **BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.**
- 1.4. **WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.**
- 1.5. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

3.1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?
☐ YES ☐ NO

3.2. DOES THE BIDDER HAVE A BRANCH IN THE RSA?
☐ YES ☐ NO

3.3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA?
☐ YES ☐ NO

3.4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA?
☐ YES ☐ NO

IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

TENDER CONDITIONS

1. DEFINITIONS

The word "Bidder/Tenderer" in these conditions shall mean and include any firm of Contractors, Suppliers, Service Providers or any company or body incorporated or unincorporated.

2. BID PUBLICATION

Bid document will be available from **03 August 2022** at Amatola Water website at E-tender Portal – www.treasury.gov.za and www.amatolawater.co.za.

3. BID SUBMISSION

The original completed bid documents must be submitted in a sealed envelope endorsed with the Bid Number and Bid Description as detailed in the Tender Data. The sealed envelope must be deposited in the Bid/Tender Box, located in the reception area of Amatola House, 6 Lancaster Road, Vincent, East London, not later than the time and date specified on the cover page and SBD 1 of this bid.

4. BID Evaluation Criteria

BID will be evaluated on the below factors:

- I. Stage 1 Compliance - Mandatory fields completed, these include:
 - a. BID document completed in non-erasable ink, no tippex or correctional fluid used
 - b. BID document submitted in full no missing pages
 - c. (Form A, SBD1, SBD4, Reference Forms, Pricing Schedule)

II. Stage 3 Price and preference

5. DISQUALIFYING FACTORS

(a) The following forms must be completed in full as per the requirement of the bid.

- FORM A: AUTHORITY TO SIGN
- FORM B: SCHEDULE OF PREVIOUS SIMILAR CONTRACTS SATISFACTORILY COMPLETED
- FORM B.1: CONFIRMATION OF REFERENCE TO AMATOLA WATER OR REFERENCE LETTER
- FORM B.2: CONFIRMATION OF REFERENCE TO AMATOLA WATER OR REFERENCE LETTER
- FORM B.3: CONFIRMATION OF REFERENCE TO AMATOLA WATER OR REFERENCE LETTER
- FORM B.4: CONFIRMATION OF REFERENCE TO AMATOLA WATER OR REFERENCE LETTER

(b) The following declaration forms must be completed in full:

SBD 1: Invitation to Bid

SBD 4: Declaration of Interest

(c) The Bidders are encouraged to submit the following documents:

1. B-BBEE VERIFICATION CERTIFICATE
2. JOINT VENTURE AGREEMENT (IF APPLICABLE)

All forms and declarations must be signed and completed and returned with the Bid Document as a whole.

Failure to sign and / or complete the forms and declarations will result in the bid being disqualified.

The lowest or any bid will not necessarily be accepted, and your bid may be accepted in part or as a whole.

- The bid document must be completed in all respects in non-erasable ink.
- Bids must be submitted on original bid documents.
- No tippex or correctional fluid must be used.
- Bid documents must be submitted in a sealed envelope marked “**AW2021/22/23**” – **FOR PROVISION OF POLYMERIC CHEMICALS FOR A PERIOD OF THREE (3) YEARS**. Failure to submit your bid in a sealed envelope will render your bid non-responsive.

6. PERIOD OF VALIDITY FOR BIDS AND WITHDRAWAL OF BID AFTER CLOSING DATE

All Bids must remain valid for a period of 90 (ninety) days from the closing date as stipulated in the Bid document.

7. AUTHORITY TO SIGN BID DOCUMENTS

In the case of a Bid being submitted on behalf of a company, close corporation or partnership, evidence must be submitted to the Amatola Water at the time of submission of the Bid that the Bid has been signed by persons properly authorised thereto by resolution of the directors or under the articles of the entity.

Form A must be completed. Failure to complete Form A will invalidate your bid.

8. JOINT VENTURE REQUIREMENTS

DEFINITION:- “Joint Venture or Consortium”: means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Should a group of companies/firms and/or interested parties wish to enter into a joint venture / consortium agreement the following minimum requirements must be met: -

- a. A properly signed copy of the joint venture/consortium agreement must be attached.
- b. Each member of the joint venture/consortium's taxes must be in order.
- c. After the award of a contract to a joint venture/consortium, the successful joint venture group or consortium must provide a combined joint venture/consortium Tax Clearance Certificate.
- d. After the award of a contract to a joint venture/consortium, the successful joint venture group or consortium must provide the details of the joint venture / consortium banking details.
- e. A trust, consortium or joint venture will qualify for points of their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
- f. A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate tender.

THE JOINT VENTURE/CONSORTIUM AGREEMENT MUST CONTAIN THE FOLLOWING: -

- a. Who the managing member will be.
- b. Who the signatory of authority will be.
- c. How the joint venture/consortium share of profit will be split.
- d. The bank account details where payments will be deposited into.
- e. The agreement must be signed by all parties.
- f. The agreement must be certified by a Commissioner of Oaths.
- g. The postal and physical address where all correspondence will be sent to

9. CONDITIONS OF TENDER

- I. Submission of this proposal signifies the applicant's acceptance of the conditions as laid down in this document, unless clearly stated otherwise.
- II. Any expense incurred by the applicant in preparing and submitting this proposal will be for the applicant's account.
- III. Amatola Water reserves the right not to accept any proposal and cancel the bid as and when the need arises.
- IV. The contractor must provide references on Form B that the company has undertaken at least 1 projects of a similar nature.
- V. Failure to comply with the above requirements will result in submitted proposals being disqualified.

Additional Bid/BID Condition

Bid/ BID documents must be submitted intact, and no portion of the document may be detached, loose submissions will be rejected, and the bidder will be disqualified.

BID SPECIFICATION

Amatola Water invites quotations from suitably qualified and experienced service providers for the **FOR PROVISION OF POLYMERIC CHEMICALS FOR A PERIOD OF THREE (3) YEARS**

BACKGROUND

Amatola Water (AW) is a state-owned water utility established in November 1997 and is mandated to render water services to water sector institutions, local government and other customers in the Eastern Cape.

Amatola Water is providing its services according to the Sections 29 and 30 of the Water Services Act and seeks to find a suitable and cost effective supply of polymeric chemicals for the water treatment works it operates. The current flocculent consignment contract expires on 30 August 2022, necessitating a new contract to be in place for the next three years.

1. SCOPE OF WORK

AW intends to appoint a suitably experienced and qualified polymeric chemical supplier for the supply and delivery of performance tested polymeric chemicals **on a consignment stock basis** to all Amatola Water treatment plants as detailed in the tender document. The following is covered in the scope of work:

- Ensuring that Amatola Water receives uninterrupted supply of polymeric chemicals to various sites detailed in the tender document.
- Supply, delivery, offloading, stock control and assurance of performance (Jar Test) of polymeric chemicals to various water treatment plants in Amatola Water and generate reports.
- The polymeric chemicals shall be able to produce drinking water which complies with SANS 241 quality standards. Final Water turbidity should not exceed (one) 1 NTU.
- Tenderer must have Quality Standard Systems e.g. ISO 9000 and all products must have "Drinkwater Approval" by accredited body e.g. Department of Health or NSF Accreditation Quality Standard System with a maximum allowable dosing rate.
- Delivery of the stock will be for Primary Business Plants of Amatola Water e.g.:
Nahoon WTW, Laing WTW, Peddie WTW, Glenmore WTW, Sandile WTW, Debe WTW, Binfield WTW, Albany Coast and Masincedane WTW.
- Delivery of stock for new business of Amatola Water.
Amatola Water reserves the right to increase / decrease quantities as Amatola Water enters in new business during this contract period.
- The successful supplier has to conform to national water safety standards for one of the following e.g. NSF, USEPA, EU and WHO. **Product must be certified for use in Potable water.**
- The tenderer can attend a non-compulsory virtual briefing session as detailed in the tender document.
- The tenderer shall comply with lead times and delivery times to be specified in the tender document.

- The tenderer shall be duty bound to supply a certificate of analysis for each batch of delivery, together with a one litre sample in an appropriate bottle for verification of analysis.
- The tenderer shall use transport that complies with safety requirements for transportation of hazardous chemicals.
- The tenderer must comply with the Hazardous Chemical handling and transportation.
- The tenderer shall comply to The Occupational Health and Safety Act 85 of 1993, (section 10 (3) and (4) Amatola Water Health and Safety Specifications and provide the following if you are the successful bidder.
 - SHE plan, Provide Amatola Water with a comprehensive SHE Plan before commencement of work,
 - Hazardous Chemical Substances Regulations 9A, 11 and 12, the GNR 1179 of August 1995,
 - General Machinery Regulation 8, Notifiable substances, SABS / SANS 10228 code of practice for the identification and classification of dangerous goods and substances,
 - SABS / SANS 10229 code of practice for the packaging of dangerous goods and safe road and rail, transportation and MSDS (Material Safety Data Sheets) must be supplied for the product.
- The tenderer shall provide not less than six (6) certificated training sessions to 20 Amatola Water delegates per session with specific regard to safe use, and handling of polymeric chemicals, chemical optimization and dosing.
- The tenderer shall ensure that all holding tanks couplings supplied must be compatible with the existing Amatola Water equipment/systems. Any receptacles and/or vessels for containing chemicals supplied such as tankers or drums: Must be delivered in Leak Proof / Undamaged containers (one ton bins).
- The tenderer shall provide streaming current detector units to all Amatola Water treatment works as part of the contract to monitor performance of the chemical for the full duration of the contract.
- The tenderer shall make at least one monthly compulsory site visit by qualified technical staff, to each of the plants/delivery points to carry out performance tests e.g. jar tests and to carry out stock inspections, as per the provisions in the tender document.
- The tenderer shall provide the necessary accredited qualified Technician in the field of water treatment (Class V Process Controller) documents of its technical staff who will be carrying out the tests and performance work at the plants.
- The tenderer shall carry out plant jar tests and trials as per the provisions in the tender document to determine the best chemical with respect to performance and cost effectiveness and submit the cost per NTU per Megalitre treated.
- The tenderer will submit to Amatola Water two of the most economical and effective samples of chemicals (one for high turbidity and another one for low turbidity) where Amatola Water will determine which chemical to be stocked as operational needs dictate.
- The tenderer shall submit a signed certificate of analysis of the jar test results of the two proposed chemicals carried out by an accredited laboratory. Raw water samples can be collected from each of the Amatola Water plants on arrangement with the Amatola Water Supply Chain Management via email provided in the bid document. Amatola Water reserves the right to evaluate all chemicals performance. The ideal chemical dosage of each product should not exceed 80% of the NSF limit.

PROCUREMENT PROCESS

NO	PROCESS DESCRIPTION	COMMENTARY
a	Type of Procurement Process	Open competitive bidding process
b	Bid Invitation	The bid invitation will be published on the following platforms: <ul style="list-style-type: none"> • AW Website - www.amatolawater.co.za • E-tender portal - www.treasury.gov.za. • Daily Dispatch
c	Advertising date	Date: 03 August 2022
d	Access to bid documents	Bid documents will be available on Wednesday the 3rd of August 2022 at 10h00
e	Payment for Bid Documents	There is no payment required for bid documents. Documents can be downloaded from the Amatola Water Website or E-tender portal free of charge.
f	Tender Period	21 Days minimum
g	Clarification meeting	A non-compulsory clarification meeting with representatives of Amatola Water will take place at Nahoon Dam (Boat House) East London, Eastern Cape on the 10 August 2022 at 11h00am.
h	Closing date	Date : 24 August 2022 at 11h00
i	Submission of bids, closing venue and opening of bids	Bid documents must be deposited in AW's Tender Box, No. 6 Lancaster Road, Vincent, East London. The bid submissions will be opened by AW SCM officials and post the results in to AW website shortly after the closing time.
j	Tender Validity	90 days from the closing date

TENDER EVALUATION PROCESS

	STAGE 1 EVALUATION	<p><u>STAGE 1 – COMPLIANCE SCREENING/ADMINISTRATIVE COMPLIANCE</u></p> <p>In this phase all bids received will be verified for compliance and completeness of the submitted proposal per the below set of requirements. Bidders who fail to comply with the below requirements WILL be eliminated and bidders who comply with the below progresses to the next phase.</p> <ul style="list-style-type: none"> • Bid documents must be properly received on the bid closing date and time specified on the invitation. • Bid documents must be properly fully completed, dated, signed in non-erasable ink. • Submission of the bid document must be in a sealed envelope clearly marked: AW2021/22/23 - PROVISION OF POLYMERIC CHEMICALS FOR A PERIOD OF THREE (3) YEARS. • The bid document must be completed in all respects in non-erasable ink. • Bids must be submitted on original bid documents.

	STAGE 2 EVALUATION	EVALUATION CRITERIAS- DISQUALIFYING FACTORS Bidders must submit all required documents indicated hereunder with the bid documents at the closing date and time of the bid. During this evaluation phase, bidder's responses will be evaluated based on the documents submitted under mandatory requirements. Any bid that does not meet these requirements will be disqualified, and will be considered as non-responsive. The received bid proposals will be evaluated in different phases to arrive to the final phase of bid award and the phases will be as follows: <u>STAGE 2 – PRE-QUALIFICATION CRITERIA FOR MANDATORY REQUIREMENTS</u> Only bidders who meet the all mandatory conditions below will be considered and failure to comply will render your bid non-responsive:		
		Bids will be evaluated based on the Mandatory functionality requirements as detailed on below table: Note: Bidders must meet all requirements stated below.		
NO	EVALUATION CRITERIA	DETAILS	COMPLIANT	NON COMPLIANT
1.	Technical Expertise	Technical Team		
		<ul style="list-style-type: none"> The tenderer shall provide the necessary accredited qualification in the field of water treatment (Class V Process Controller certificate) of its technical staff who will be carrying out the stock taking, jar tests and performance work at the plants. (Proof of certification to be provided) The tenderer must comply with the Major Hazardous Chemical handling and transportation (drivers are required to be Hazchem certified) (Proof of certification to be provided) 		
2.	Company	Experience in bulk supply of Water Treatment Chemicals		

Experience: Previous similar contracts:	The supplier must have a minimum of 3 years and above experience in the similar sector. The bidder must provide four (4) reference letters and must meet the following requirements to be considered: <ul style="list-style-type: none"> Submitted in the client letter head and signed by the Client representative. Provision of polymeric chemicals for a period not less than three (3) years. <i>The reference letter(s) to indicate, date when work was performed and contactable person, number, and email address</i>		
	The supplier must meet the following sector standards. <ul style="list-style-type: none"> Tenderer must have Quality Standard Systems e.g. ISO 9000 (Submit Proof) 		
	<ul style="list-style-type: none"> All products must comply to “Drinkwater Approval” by accredited body e.g. Department of Health or NSF Accreditation Quality Standard System with a maximum allowable dosing rate. (Submit Proof) 		
	<ul style="list-style-type: none"> The tenderer shall submit a signed certificate of analysis of the jar test results of the two proposed chemicals carried out by the laboratory. (Submit Proof) 		

STAGE 3 – PREFERENTIAL PROCUREMENT AND PRICE EVALUATION

Only bidders who meet the conditions above will be considered and failure to comply will render your bid non-responsive:

In terms of the preference points system as prescribed in the Preferential Procurement Regulations, 2017 and pertaining to the Preferential Procurement Policy Framework Act, (ACT No 5 of 2000) (PPPFA), 80/20 principle will be applied to this bid.

PRICE EVALUATION (80)

The price points out of 80 will be allocated to the Price Tendered or evaluated price.

Adjudication Criteria	Points
Price Evaluation $Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$	20

Where:

- Ps** = Points scored for price of Bid under consideration
Pt = Rand value of Bid under consideration
Pmin = Rand value of lowest acceptable Bid

BBBEE EVALUATION (20)

Tenderers are required to submit original and valid B-BBEE Status Level Verification Certificates or certified copies thereof together with their bids to substantiate the B-BBEE claims.

Tenderers who do not submit B-BBEE Status Level Verification Certificates or non-compliant contributors to B-BBEE will not qualify for preference points for B-BBEE however will not be disqualified from the tender process. Such a tenderer will score points out of 80 for price and 0 points out of 20 for B-BBEE.

Points awarded to a tenderer for attaining the B-BBEE Status Level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of Points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

SECTION B

RETURNABLE DOCUMENTS

THE FOLLOWING DOCUMENTS MUST BE COMPLETED IN FULL AND SUBMITTED WITH THIS BID:

SBD 1: INVITATION TO BID

SBD 4: DECLARATION OF INTEREST

SBD 6.1: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

THE FOLLOWING DOCUMENTS MUST BE SUBMITTED WITH THIS BID:

FORM A: AUTHORITY TO SIGN

FORM B: SCHEDULE OF PREVIOUS SIMILAR CONTRACTS SATISFACTORILY CARRIED OUT BY THE TENDERER

FORM B.1 CONFIRMATION OF REFERENCES TO AMATOLA WATER or REFERENCE LETTER

FORM B.2 CONFIRMATION OF REFERENCES TO AMATOLA WATER or REFERENCE LETTER

FORM B.3 CONFIRMATION OF REFERENCES TO AMATOLA WATER or REFERENCE LETTER

FORM B.4 CONFIRMATION OF REFERENCES TO AMATOLA WATER or REFERENCE LETTER

B-BBEE VERIFICATION CERTIFICATE

JOINT VENTURE AGREEMENT (IF APPLICABLE)

FORM A: AUTHORITY TO SIGN DOCUMENTS

The person listed below are duly authorised/ delegated to sign all documents in connection with the tender offer and any contract resulting from it on our behalf by virtue of the Articles of Association/Resolution of the Board of Directors.

Details of authorised/ delegated person

--

NAME

--

SIGNATURE

--

DATE

WITNESSES:

1.

--

NAME

--

SIGNATURE

--

DATE

2.

--

NAME

--

SIGNATURE

--

DATE

FORM B: SCHEDULE OF PREVIOUS RELATED CONTRACTS SATISFACTORILY CARRIED OUT BY THE TENDERER

Suppliers should very briefly describe their experience in this regard by completing the schedule below by providing details of at **least four (4) comparable contracts** within the last 5 years relating to the **FOR AW2021/22/23 - PROVISION OF POLYMERIC CHEMICALS FOR A PERIOD OF THREE (3) YEARS**. Please note that Form B.1, B.2, B3 and B4 must be completed by your previous clients in substantiating the list of references provided below and must be submitted as part of this document, failure to do so will lead to disqualification or attach proof of reference letters to substantiate the list of references provided below. Please note that reference letters may be verified.

Comparable supply contracts of the entity within the last 5 years	Short Description	Contract Value (incl. VAT)	Dates (Commencement; Completion)	Client and contactable reference (include phone no.& email addresses)

SIGNED ON BEHALF OF TENDERER:

FORM B.1: CONFIRMATION OF REFERENCES TO AMATOLA WATER

NAME OF BIDDING COMPANY:	
PREVIOUS CLIENT/EMPLOYER NAME :	
TENDER/BID NUMBER OF COMPLETED CONTRACT/PROJECT	
DESCRIPTION OF CONTRACT/ PROJECT COMPLETED	
VALUE OF WORK COMPLETED	
DURATION AND DATE COMPLETED:	

The above-mentioned Bidding Company is in the process of submitting a Bid/BID for **AW2021/22/23 - FOR PROVISION OF POLYMERIC CHEMICALS FOR A PERIOD OF THREE (3) YEARS** for Amatola Water. If your company had prior exposure with the Bidding Company, as part of the evaluation process for this bid, Amatola Water requires your company to confirm goods/services supplied by the above Bidding Company as per below questionnaire or Provide a letter of affirmation from a Business or Government customer to whom the project or service was delivered or a sworn affidavit to this effect. Each letter must be dated, signed and on a letterhead of the customer and indicates: (a) The customer Company name and physical address; (b) Customer contact person's name, telephone number and email address; (c) The services that the bidder has provided; and (d) Project Start and End Date.

1. Were the goods/ services supplied according to the required quality as per the description/specification and were delivered on time?	Select applicable rating <input type="checkbox"/> Excellent, <input type="checkbox"/> Good, <input type="checkbox"/> Satisfactory, <input type="checkbox"/> Poor
2. Kindly, indicate their overall performance on the project.	Select applicable rating <input type="checkbox"/> Excellent, <input type="checkbox"/> Good, <input type="checkbox"/> Satisfactory, <input type="checkbox"/> Poor

Full Name of Authorised Signatory

Contact Number Email address.....

Signature..... Date.....

*CLIENT (EMPLOYER) STAMP HERE

**Incomplete and/or unsigned form will not be accepted and Amatola Water reserves the right to contact any Client Company listed as a reference*

FORM B.2: CONFIRMATION OF REFERENCES TO AMATOLA WATER

NAME OF BIDDING COMPANY:	
PREVIOUS CLIENT/EMPLOYER NAME :	
TENDER/BID NUMBER OF COMPLETED CONTRACT/PROJECT	
DESCRIPTION OF CONTRACT/ PROJECT COMPLETED	
VALUE OF WORK COMPLETED	
DURATION AND DATE COMPLETED:	

The above-mentioned Bidding Company is in the process of submitting a Bid/BID for **AW2021/22/23 - FOR PROVISION OF POLYMERIC CHEMICALS FOR A PERIOD OF THREE (3) YEARS** for Amatola Water. If your company had prior exposure with the Bidding Company, as part of the evaluation process for this bid, Amatola Water requires your company to confirm goods/services supplied by the above Bidding Company as per below questionnaire or Provide a letter of affirmation from a Business or Government customer to whom the project or service was delivered or a sworn affidavit to this effect. Each letter must be dated, signed and on a letterhead of the customer and indicates: (a) The customer Company name and physical address; (b) Customer contact person's name, telephone number and email address; (c) The services that the bidder has provided; and (d) Project Start and End Date.

1. Were the goods/ services supplied according to the required quality as per the description/specification and were delivered on time?	Select applicable rating <input type="checkbox"/> Excellent, <input type="checkbox"/> Good, <input type="checkbox"/> Satisfactory, <input type="checkbox"/> Poor
2. Kindly, indicate their overall performance on the project.	Select applicable rating <input type="checkbox"/> Excellent, <input type="checkbox"/> Good, <input type="checkbox"/> Satisfactory, <input type="checkbox"/> Poor

Full Name of Authorised Signatory

Contact Number Email address.....

Signature..... Date.....

*CLIENT (EMPLOYER) STAMP HERE

**Incomplete and/or unsigned form will not be accepted and Amatola Water reserves the right to contact any Client Company listed as a reference*

FORM B.3: CONFIRMATION OF REFERENCES TO AMATOLA WATER

NAME OF BIDDING COMPANY:	
PREVIOUS CLIENT/EMPLOYER NAME :	
TENDER/BID NUMBER OF COMPLETED CONTRACT/PROJECT	
DESCRIPTION OF CONTRACT/ PROJECT COMPLETED	
VALUE OF WORK COMPLETED	
DURATION AND DATE COMPLETED:	

The above-mentioned Bidding Company is in the process of submitting a Bid/BID for **AW2021/22/23 - FOR PROVISION OF POLYMERIC CHEMICALS FOR A PERIOD OF THREE (3) YEARS** for Amatola Water. If your company had prior exposure with the Bidding Company, as part of the evaluation process for this bid, Amatola Water requires your company to confirm goods/services supplied by the above Bidding Company as per below questionnaire or Provide a letter of affirmation from a Business or Government customer to whom the project or service was delivered or a sworn affidavit to this effect. Each letter must be dated, signed and on a letterhead of the customer and indicates: (a) The customer Company name and physical address; (b) Customer contact person's name, telephone number and email address; (c) The services that the bidder has provided; and (d) Project Start and End Date.

1. Were the goods/ services supplied according to the required quality as per the description/specification and were delivered on time?	Select applicable rating <input type="checkbox"/> Excellent, <input type="checkbox"/> Good, <input type="checkbox"/> Satisfactory, <input type="checkbox"/> Poor
2. Kindly, indicate their overall performance on the project.	Select applicable rating <input type="checkbox"/> Excellent, <input type="checkbox"/> Good, <input type="checkbox"/> Satisfactory, <input type="checkbox"/> Poor

Full Name of Authorised Signatory

Contact Number Email address.....

Signature..... Date.....

*CLIENT (EMPLOYER) STAMP HERE

*Incomplete and/or unsigned form will not be accepted and Amatola Water reserves the right to contact any Client Company listed as a reference

FORM B.4: CONFIRMATION OF REFERENCES TO AMATOLA WATER

NAME OF BIDDING COMPANY:	
PREVIOUS CLIENT/EMPLOYER NAME :	
TENDER/BID NUMBER OF COMPLETED CONTRACT/PROJECT	
DESCRIPTION OF CONTRACT/ PROJECT COMPLETED	
VALUE OF WORK COMPLETED	
DURATION AND DATE COMPLETED:	

The above-mentioned Bidding Company is in the process of submitting a Bid/BID for **AW2021/22/23 - FOR PROVISION OF POLYMERIC CHEMICALS FOR A PERIOD OF THREE (3) YEARS** for Amatola Water. If your company had prior exposure with the Bidding Company, as part of the evaluation process for this bid, Amatola Water requires your company to confirm goods/services supplied by the above Bidding Company as per below questionnaire or Provide a letter of affirmation from a Business or Government customer to whom the project or service was delivered or a sworn affidavit to this effect. Each letter must be dated, signed and on a letterhead of the customer and indicates: (a) The customer Company name and physical address; (b) Customer contact person's name, telephone number and email address; (c) The services that the bidder has provided; and (d) Project Start and End Date.

1. Were the goods/ services supplied according to the required quality as per the description/specification and were delivered on time?	Select applicable rating <input type="checkbox"/> Excellent, <input type="checkbox"/> Good, <input type="checkbox"/> Satisfactory, <input type="checkbox"/> Poor
2. Kindly, indicate their overall performance on the project.	Select applicable rating <input type="checkbox"/> Excellent, <input type="checkbox"/> Good, <input type="checkbox"/> Satisfactory, <input type="checkbox"/> Poor

Full Name of Authorised Signatory

Contact Number Email address.....

Signature..... Date.....

*CLIENT (EMPLOYER) STAMP HERE

**Incomplete and/or unsigned form will not be accepted and Amatola Water reserves the right to contact any Client Company listed as a reference*

--

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

SBD 4

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

- 2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.
- 3.7

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 a) The value of this bid is estimated to be below R50 000 000 (all applicable taxes included) and therefore the**80/20**..... preference point system shall be applicable; or

b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

P_{\min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14

4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: = (maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(*Tick applicable box*)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(*Tick applicable box*)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:

8.2 VAT registration number:

8.3 Company registration number:

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....
.....
.....

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result

of having to make less favourable arrangements due to such cancellation;

- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....

SECTION C:

PRICING INSTRUCTIONS, PRICING SCHEDULE AND CONTRACT

PRICE INSTRUCTIONS AND ESCALATION

The following pricing schedules must be completed in full:

SBD 3.1: Pricing Schedule: Firm prices

SBD 3.2: Pricing Schedule: Non- firm prices (Not Applicable)

NB: If there are any unconditional discount offers, kindly attach a schedule that will indicate where those discounts are applied from.

Failure to fully complete the pricing instructions will invalidate your bid. All line items should be completed.

No claim in respect of any price escalation will be considered by the Amatola Water unless it is specifically stated in the Pricing Schedule that the Bid is subject to price escalation.

When escalation is claimed for during the contract period, proof of such escalation must be furnished and the calculation itself must be submitted to corroborate such proof. Escalation will only be calculated on the official index figures supplied by the Department of Statistics or the Price Controller, which ever may be applicable.

All orders placed will be based on the current Bid prices. It is the responsibility of the Bidder to inform Amatola Water of any escalation prior to implementation of the escalated price. Failure to do so will negate any such claims.

VALUE ADDED TAX

In calculating the cost of the supply and delivery of services and / or material, the supplier will issue a "Tax Invoice" for all services rendered and / or materials supplied, which will reflect the exclusive cost of such services, goods or materials with the relevant Value Added Tax being added to the total.

VAT must be included in the Bid price but must be shown separately.

Non-VAT vendors must not include VAT in their bid price.

**PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

NOTE: PRICE ADJUSTMENTS WILL BE ALLOWED AT THE PERIODS AND TIMES SPECIFIED IN THE BIDDING DOCUMENTS.

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of Bidder.....Bid number.....

Closing Time ...11:00am Closing date:

OFFER TO BE VALID FOR 90 DAYS FROM THE CLOSING DATE OF BID.

PRICING SCHEDULE

Refer to Annexure 1 (An Excel Pricing sheet). The bidder must print pricing sheet rates and also submit the electronic copy on USB of the pricing sheet.

This is rate based, total must not be transferred to SBD 1

Required by:	Amatola Water
- At:
- Brand and modelN/A.....
- Country of originN/A.....
- Does the offer comply with the specification(s)?	*YES/NO
- If not to specification, indicate deviation(s)
- Period required for delivery
- Delivery:	* <u>Firm</u> /not firm

PRICE ADJUSTMENTS (NOT APPLICABLE)

A NON-FIRM PRICES SUBJECT TO ESCALATION

1. IN CASES OF PERIOD CONTRACTS, NON-FIRM PRICES WILL BE ADJUSTED (LOADED) WITH THE ASSESSED CONTRACT PRICE ADJUSTMENTS IMPLICIT IN NON-FIRM PRICES WHEN CALCULATING THE COMPARATIVE PRICES

IN THIS CATEGORY PRICE ESCALATIONS WILL ONLY BE CONSIDERED IN TERMS OF THE FOLLOWING FORMULA:

$$Pa = (1 - V)Pt \left(D1 \frac{R1t}{R1o} + D2 \frac{R2t}{R2o} + D3 \frac{R3t}{R3o} + D4 \frac{R4t}{R4o} \right) + VPt$$

Where:

Pa	=	The new escalated price to be calculated.
(1-V) Pt	=	85% of the original bid price. Note that Pt must always be the original bid price and not an escalated price.
D1, D2..	=	Each factor of the bid price eg. labour, transport, clothing, footwear, etc. The total of the various factors D1, D2...etc. must add up to 100%.
R1t, R2t.....	=	Index figure obtained from new index (depends on the number of factors used).
R1o, R2o	=	Index figure at time of bidding.
VPt	=	15% of the original bid price. This portion of the bid price remains firm i.e. it is not subject to any price escalations.

3. The following index/indices must be used to calculate your bid price:

Index..... Dated.....	Index..... Dated.....	Index..... Dated.....
Index..... Dated.....	Index..... Dated.....	Index..... Dated.....

2. FURNISH A BREAKDOWN OF YOUR PRICE IN TERMS OF ABOVE-MENTIONED FORMULA. THE TOTAL OF THE VARIOUS FACTORS MUST ADD UP TO 100%.

FACTOR (D1, D2 etc. e.g. Labour, transport etc.)	PERCENTAGE OF BID PRICE

B PRICES SUBJECT TO RATE OF EXCHANGE VARIATIONS

1. Please furnish full particulars of your financial institution, state the currencies used in the conversion of the prices of the items to South African currency, which portion of the price is subject to rate of exchange variations and the amounts remitted abroad.

PARTICULARS OF FINANCIAL INSTITUTION	ITEM NO	PRICE	CURRENCY	RATE	PORTION OF PRICE SUBJECT TO ROE	AMOUNT IN FOREIGN CURRENCY REMITTED ABROAD
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		

2. Adjustments for rate of exchange variations during the contract period will be calculated by using the average monthly exchange rates as issued by your commercial bank for the periods indicated hereunder: (Proof from bank required)

AVERAGE MONTHLY EXCHANGE RATES FOR THE PERIOD:	DATE DOCUMENTATION MUST BE SUBMITTED TO THIS OFFICE	DATE FROM WHICH NEW CALCULATED PRICES WILL BECOME EFFECTIVE	DATE UNTIL WHICH NEW CALCULATED PRICE WILL BE EFFECTIVE

CONTRACT FORM - PURCHASE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SUPPLIER)

1. I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to **(AMATOLA WATER) PROVISION OF POLYMERIC CHEMICALS FOR A PERIOD OF THREE (3) YEARS** in accordance with the requirements and specifications stipulated in **AW2021/22/23** at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Technical Specification(s);
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2017;
 - Declaration of interest;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES

1.

2.

GENERAL CONDITIONS OF CONTRACT

The form of Contract to be utilized is the General Conditions of Contract issued by National Treasury.