



Amatola
Water · Amanzi

REQUEST FOR QUOTATION (RFQ)

RFQ NO. 2216

BID DESCRIPTION

SUPPLY AND DELIVER OF PERSONAL PROTECTIVE SAFETY CLOTHING (PPE) FOR THE DEPARTMENT OF EDUCATION.

CLOSING DATE

02 FEBRUARY 2023 AT 11H00AM

NO EMAILED SUBMISSION WILL BE ACCEPTED

BIDDER TO COMPLETE

| | |
|---------------------|--|
| COMPANY NAME | |
| CSD NUMBER | |

ISSUED AND PREPARED BY: AMATOLA WATER

PRIVATE BAG X3

VINCENT

5217

Tel: +27 43 707 3700

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SECTION A

TENDERING INVITATION, CONDITIONS OF TENDER AND SPECIFICATION

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR THE SUPPLY AND DELIVER OF PERSONAL PROTECTIVE SAFETY CLOTHING (PPE) FOR THE DEPARTMENT OF EDUCATION.

| | | | | | |
|-------------|------------------|---------------|-------------------------|---------------|----------------|
| BID NUMBER: | RFQ: 2216 | CLOSING DATE: | 02 FEBRUARY 2023 | CLOSING TIME: | 11:00am |
|-------------|------------------|---------------|-------------------------|---------------|----------------|

THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

BID RESPONSE DOCUMENTS MUST BE DEPOSITED IN THE BID BOX LISTED BELOW

Reception area of Amatola House

6 Lancaster Road

Vincent

East London

THE RFQ BOX IS AVAILABLE FOR BIDS TO BE DEPOSITED BETWEEN 08:00AM – 16:00PM FROM MONDAY TO FRIDAY.

SUPPLIER INFORMATION

| | | | | | |
|--|---|--|-------------------------------------|---------|---|
| NAME OF BIDDER | | | | | |
| POSTAL ADDRESS | | | | | |
| STREET ADDRESS | | | | | |
| TELEPHONE NUMBER | CODE | | NUMBER | | |
| CELLPHONE NUMBER | | | | | |
| FACSIMILE NUMBER | CODE | | NUMBER | | |
| E-MAIL ADDRESS | | | | | |
| VAT REGISTRATION NUMBER | | | | | |
| | TCS PIN: | | OR | CSD No: | |
| B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX] | <input type="checkbox"/> Yes <input type="checkbox"/> No | | B-BBEE STATUS LEVEL SWORN AFFIDAVIT | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| IF YES, WHO WAS THE CERTIFICATE ISSUED BY? | | | | | |
| AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX | <input type="checkbox"/> | AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) | | | |
| | <input type="checkbox"/> | A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS) | | | |
| | <input type="checkbox"/> | A REGISTERED AUDITOR NAME: | | | |

[SBD 6.1 MUST BE FULLY COMPLETED AND SIGNED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR SPECIFIC GOALS]

| | | | |
|---|---|--------------------------------------|---|
| ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA | <input type="checkbox"/> Yes <input type="checkbox"/> No | ARE YOU A FOREIGN BASED SUPPLIER FOR | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|---|---|--------------------------------------|---|

| | | | |
|---|--|---|--|
| FOR THE GOODS /SERVICES /WORKS OFFERED? | [IF YES ENCLOSE PROOF] | THE GOODS /SERVICES /WORKS OFFERED? | [IF YES ANSWER PART B:3 BELOW] |
| SIGNATURE OF BIDDER | | DATE | |
| CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.) | | | |
| TOTAL NUMBER OF ITEMS OFFERED | | | |
| TOTAL BID PRICE (ALL INCLUSIVE) | | | |
| BIDDING PROCEDURE AND SCM ENQUIRIES MAY BE DIRECTED TO: Ms M. Matshikwe | | TECHNICAL INFORMATION MAY BE DIRECTED TO: Mr W Coetzee | |
| ONLY WRITTEN QUERIES VIA EMAIL WILL BE ATTENDED TO | | | |
| PUBLIC ENTITY | AMATOLA WATER | | |
| CONTACT PERSON | Ms M. Mahebe Technical Buyer | CONTACT PERSON | Mr W Coetzee |
| E-MAIL ADDRESS | | E-MAIL ADDRESS | |
| | mmahebe@amatolawater.co.za | | mpina@amatolawater.co.za |

**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED – (NOT TO BE RE-TYPED) OR ONLINE**
- 1.3. **BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES).**
- 1.4. **WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION.**
- 1.5. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

3.1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?

YES NO

3.2. DOES THE BIDDER HAVE A BRANCH IN THE RSA?

YES NO

3.3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA?

YES NO

3.4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA?

YES NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

TENDER CONDITIONS

1. DEFINITIONS

The word "Bidder/Tenderer" in these conditions shall mean and include any firm of Contractors, Suppliers, Service Providers or any company or body incorporated or unincorporated.

2. BID PUBLICATION

RFQ document will be available from **27 JANUARY 2023** at Amatola Water website at www.amatolawater.co.za.

3. BID SUBMISSION

The original completed bid documents must be submitted in a sealed envelope endorsed with the Bid Number and Bid Description as detailed in the Tender Data. The sealed envelope must be deposited in the Bid/Tender Box, located in the reception area of Amatola House, 6 Lancaster Road, Vincent, East London, not later than the time and date specified on the cover page and SBD 1 of this bid.

4. RFQ Evaluation Criteria

This bid will be evaluated in Two (2) phases:

Phase One: Mandatory requirements

Phase Two: Bidders passing all stages above will thereafter be evaluated on PPPFA and specific goals

Phase One: Mandatory Requirements

- Bidders' proposals must meet the following minimum requirements and the required supporting documents must be submitted with the completed quotation document, non-erasable ink, no tippex or correctional fluid used in a sealed envelope in the bid box at the closing date and time. Failure to comply will automatically eliminate the bid for further consideration:
- Bids must be submitted in its original format and bids which are late or submitted by facsimile will not be accepted.
- FORM A: AUTHORITY TO SIGN - must be fully completed and signed
- FORM B: SCHEDULE OF PREVIOUS SIMILAR CONTRACTS SATISFACTORILY COMPLETED
- FORM B.1: CONFIRMATION OF REFERENCE TO AMATOLA WATER – for similar projects previously completed by the bidding company, Form must be completed and stamped. **No letters will be accepted only attached forms considered.**
- FORM B.2: CONFIRMATION OF REFERENCE TO AMATOLA WATER - for similar projects previously completed by the bidding company, Form must be completed and stamped. **No letters will be accepted only attached forms considered.**
- SBD1: INVITATION TO BID – must be completed and signed.
- SBD4: BIDDERS DISCLOSURE - must be completed and signed.
- SBD 3.1: PRICING SCHEDULE - Firm Prices – must be completed.
- If the Bid Sum (amount in words) as per the SBD.1 differs from the SBD 3.1, it will automatically invalidate the offer submitted.

Phase Two: EVALUATION ON PPPFA AND SPECIFIC GOALS

THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT WILL BE APPLIED AND THE 80/20 PREFERENCE POINTS SYSTEM WILL BE APPLICABLE

| | |
|-------------------------|-------------------|
| POINTS FOR PRICE | 80 POINTS |
| SPECIFIC GOALS | 20 POINTS |
| TOTAL POINTS | 100 POINTS |

OTHER CONDITIONS OF THE BID (Non- eliminating)

- The bidders must be registered on Central Supplier Database (CSD) prior the award.
- Bidders tax matters must be in order prior award.
- SBD 6.1 must be completed and signed in order to claim points for specific goals. Failure will lead in non-awarding of points for specific goals
- JOINT VENTURE AGREEMENT (If Applicable).

The lowest or any bid will not necessarily be accepted, and your bid may be accepted in part or as a whole.

- The bid document must be completed in all respects in non-erasable ink.
- Bids must be submitted on original bid documents.
- No tippex or correctional fluid must be used.
- Bid documents must be submitted in a sealed envelope marked “RFQ 2216” – **SUPPLY AND DELIVER OF PERSONAL PROTECTIVE SAFETY CLOTHING (PPE) FOR THE DEPARTMENT OF EDUCATION.** Failure to submit your bid in a sealed envelope will render your bid non-responsive.

5. PERIOD OF VALIDITY FOR BIDS AND WITHDRAWAL OF BID AFTER CLOSING DATE

The period of this RFQ is valid for one (1) year and the price per item of PPE will remain as tendered price.

6. AUTHORITY TO SIGN BID DOCUMENTS

In the case of a Bid being submitted on behalf of a company, close corporation or partnership, evidence must be submitted to the Amatola Water at the time of submission of the Bid that the Bid has been signed by persons properly authorised thereto by resolution of the directors or under the articles of the entity.

Form A must be completed. Failure to complete Form A will invalidate your bid.

7. JOINT VENTURE REQUIREMENTS

DEFINITION:- “Joint Venture or Consortium”: means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Should a group of companies/firms and/or interested parties wish to enter into a joint venture / consortium agreement the following minimum requirements must be met: -

- a. A properly signed copy of the joint venture/consortium agreement must be attached.

- b. Each member of the joint venture/consortium's taxes must be in order.
- c. After the award of a contract to a joint venture/consortium, the successful joint venture group or consortium must provide a combined joint venture/consortium Tax Clearance Certificate.
- d. After the award of a contract to a joint venture/consortium, the successful joint venture group or consortium must provide the details of the joint venture / consortium banking details.
- e. A trust, consortium or joint venture will qualify for points of their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
- f. A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate tender.

THE JOINT VENTURE/CONSORTIUM AGREEMENT MUST CONTAIN THE FOLLOWING: -

- a. Who the managing member will be.
- b. Who the signatory of authority will be.
- c. How the joint venture/consortium share of profit will be split.
- d. The bank account details where payments will be deposited into.
- e. The agreement must be signed by all parties.
- f. The agreement must be certified by a Commissioner of Oaths.
- g. The postal and physical address where all correspondence will be sent to

8. CONDITIONS OF TENDER

- I. Submission of this proposal signifies the applicant's acceptance of the conditions as laid down in this document, unless clearly stated otherwise.
- II. Any expense incurred by the applicant in preparing and submitting this proposal will be for the applicant's account.
- III. Amatola Water reserves the right not to accept any proposal and cancel the bid as and when the need arises.
- IV. The contractor must provide references on Form B that the company has undertaken projects of a similar nature.
- V. Failure to comply with the above requirements will result in submitted proposals being disqualified.
- VI. Amatola Water reserves the right to increase or decrease the quantities of PPE items required or any part thereof if there are additional or a reduction in PPE items needed on the Purchase Order. If there are additional items of PPE required, the same rate per items will be applicable. This will be communicated to the service provider in advance when and what items are amended or added.

Additional Bid/RFQ Condition

Bid/ RFQ documents must be submitted intact, and no portion of the document may be detached, loose submissions will be rejected, and the bidder will be disqualified.

BID SPECIFICATION

Amatola Water invites quotations from suitably qualified and experienced service providers for the **SUPPLY AND DELIVER OF PERSONAL PROTECTIVE SAFETY CLOTHING (PPE) FOR THE DEPARTMENT OF EDUCATION.**

BACKGROUND

Amatola Water is an Eastern Cape based state-owned water services utility (water board), established in 1997, in terms of the Water Services Act. Its prime function is to provide bulk water and sanitation services to water sector institutions, water service authorities and other customers as provided for in the South African water services legislation. Amatola Water's service area includes Buffalo City, the Amathole District and portions of adjoining districts in the central Eastern Cape.

1. SCOPE OF WORK

1.1 Purpose

The purpose of this standard is:

- to comply with the **Occupational Health and Safety Act No. 85 of 1993;**
- to set a standard on personal protective clothing and equipment as to who must wear what, where and when based on the outcome of a risk assessment per unit, per person
- to ensure that employees are trained and motivated in the issue, use, care and replacement of personal protective clothing and equipment throughout **Department of Education Projects**
- to create a sense of group identity and group cohesion within **Department of Education Projects.**

1.2 Applicability

Compliance with this standard is mandatory for all within **Department of Education projects**

PPE Specifications:

T-shirt

Men Golf Shirt 220 gm2, 100%, Cotton Pique Knit Rib collar / Side slits with bar tacks / Regular fit for comfort / Top stitching on the arm holes and shoulder seams / specialised placket / Bio blast technology or equivalent, **DOE logo embroidered on front left side and AW logo on the right side**

Cricket Hat

Navy cricket hat with **DOE logo embroiled on middle front and AW logo on back of hat**

Men Safety Boots

Men Steel toe cap boot, SABS SANS 20345 approved safety boot • Anti-static easily removable inner sole • Oil resistant • Slip resistant • Shock resistant • This robust boot also has a steel toe cap with impact protection of 200 Joules • Heat resistant up to 90°C • Genuine leather upper and dual density PU sole, with lace or equivalent

Ladies Safety Boot

Ladies Steel toe cap boot, SANS /ISO 20345 compliant, elastic side gussets, pull tab, TPU sole for durability with oil and acid resistant anti -slip and anti -static properties moulded 100% wool innersole for support and comfort or equivalent

Mens Jacket

Men Jacket 140 gm²/ 270 gm², Rainproof / Aqua Guard Zip / Self colour polar fleece lining / concealed side entry pockets with zip closure / Concealed cellphone pocket / Inner chest and back safety pockets Elasticized cuffs / Stow away hood (fits into collar with hook and loop) / Toggles with Peter sham tape to secure toggles to prevent snagging / YKK zip with puller / All seams are heat sealed or equivalent, with **AW logo embroidered on front left side**

Ladies Jacket

Ladies Jacket 140 gm²/ 270 gm², Rainproof / Aqua Guard Zip / Self colour polar fleece lining / Concealed side entry pockets with zip closure / Concealed cellphone pocket / Inner chest and back safety pockets Elasticized cuffs / Stow away hood (fits into collar with hook and loop) / Toggles with Petersham tape to secure toggles to prevent snagging / YKK zip with puller / All seams are heat sealed or equivalent with **AW logo embroidered on front left side**.

Beanie

Navy, Fleece beanies with **DOE logo embroider on the front and AW logo on the back of beanie.**

Rain Suit

2 Piece Rain Suit – Navy, Rubberized

Wader

Wader– S11251-01 210D Nylon / PVC Chest Wader, with STC

Work Jacket (mens and ladies)

Two Tone reflective jacket (Fluorescent Yellow & Navy) flame retardant, triple needle stitch for extra strength, 100 % Cotton, 50mm viz lite 20l silver reflective tape for increased visibility/fluorescent fabric for increase daytime visibility, Chest pocket with press stud closure and pen pocket. Large front pocket, concealed YKK zip, bar tacks on stress points. **DOE logo embroidered on the front left side, AW logo on front right side and DOE logo embroidered on the middle back.**

Work Trouser

Royal Blue **100 % Cotton** Reflective work Trouser,240g,50mm Viz Lite 080 yellow & silver reflective tape for increased visibility, triple needle stitch for extra strength, elasticated back waistband, concealed YKK zip, two deep slant pockets with self- fabric pocket bags, ruler pocket, industrial wash, bar tacks on stress point.

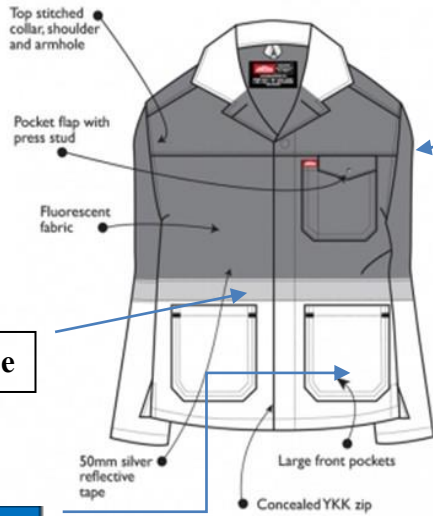
Gumboots

Black Gum Boots with **STC**, SABS approved

For more information, please contact: Wayne Coetzee

e-mail: wcoetzee@amatolawater.co.za

Example of the Work Jacket and trouser



Yellow

Reflector Tape

Royal Blue

Note:
Please refer to the attached ECDoE Style Guide for:

- Colour specifications (YELLOW & BLUE)
- Logo dimensions – LOGO MUST NOT BE STRETCHED!



Note:
Back to have the full big DOE logo + the words SCHOOL SANITATION INFRASTRUCTURE PROGRAM + FRONT POCKET – Wording size in proportion to logo size

Note: ADD WORDS BELOW LOGO – ALSO EMBROIDERED



Province of the
EASTERN CAPE
EDUCATION



Should the picture be not clear please contact Mandisa via email:
mmatshikwe@amatolawater.co.za

SECTION B

RETURNABLE DOCUMENTS

THE FOLLOWING DOCUMENTS MUST BE COMPLETED IN FULL AND SUBMITTED WITH THIS BID:

SBD 1: INVITATION TO BID

SBD 4: BIDDERS DISCLOSURE

SBD 6.1: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

THE FOLLOWING DOCUMENTS MUST BE SUBMITTED WITH THIS BID:

FORM A: AUTHORITY TO SIGN

FORM B: SCHEDULE OF PREVIOUS SIMILAR CONTRACTS SATISFACTORILY CARRIED OUT BY THE TENDERER

FORM B.1 CONFIRMATION OF REFERENCES TO AMATOLA WATER

FORM B.2 CONFIRMATION OF REFERENCES TO AMATOLA WATER

JOINT VENTURE AGREEMENT (IF APPLICABLE)

FORM A: AUTHORITY TO SIGN DOCUMENTS

The person listed below are duly authorised/ delegated to sign all documents in connection with the tender offer and any contract resulting from it on our behalf by virtue of the Articles of Association/Resolution of the Board of Directors. All fields to be completed.

Details of authorised/ delegated person

NAME

SIGNATURE

DATE

WITNESSES:

1.

NAME

SIGNATURE

DATE

2.

NAME

SIGNATURE

DATE

FORM B: SCHEDULE OF PREVIOUS RELATED CONTRACTS SATISFACTORILY CARRIED OUT BY THE TENDERER

Suppliers should very briefly describe their experience in this regard by completing the schedule below by providing details of at least two (2) comparable contracts within the last 5 years relating to the **SUPPLY AND DELIVER OF PERSONAL PROTECTIVE SAFETY CLOTHING (PPE) FOR THE DEPARTMENT OF EDUCATION.** Please note that Form B.1 and B.2 must be completed by your previous clients in substantiating the list of references provided below and must be submitted as part of this document, failure to do so will lead to disqualification. Please note that references may be verified.

| Comparable supply contracts of the entity within the last 5 years | Short Description | Contract Value (incl. VAT) | Dates (Commencement; Completion) | Client and contactable reference (include phone no.& email addresses) |
|---|-------------------|----------------------------|----------------------------------|---|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

SIGNED ON BEHALF OF TENDERER:

FORM B.1: CONFIRMATION OF REFERENCES TO AMATOLA WATER

| | |
|---|--|
| NAME OF BIDDING COMPANY: | |
| PREVIOUS CLIENT/EMPLOYER NAME: | |
| TENDER/BID NUMBER OF COMPLETED CONTRACT/PROJECT | |
| DESCRIPTION OF CONTRACT/ PROJECT COMPLETED | |
| VALUE OF WORK COMPLETED | |
| DURATION AND DATE COMPLETED: | |

The above-mentioned Bidding Company is in the process of submitting a Bid/RFQ for **RFQ NO: 2216 - SUPPLY AND DELIVER OF PERSONAL PROTECTIVE SAFETY CLOTHING (PPE) FOR THE DEPARTMENT OF EDUCATION**. If your company had prior exposure with the Bidding Company, as part of the evaluation process for this bid, Amatola Water requires your company to confirm goods/services supplied by the above Bidding Company as per below questionnaire.

| | |
|--|---|
| <p>1. Were the goods/ services supplied according to the required quality as per the description/specification and were delivered on time?</p> | <p>Select applicable rating</p> <p><input type="checkbox"/> Excellent,</p> <p><input type="checkbox"/> Good,</p> <p><input type="checkbox"/> Satisfactory,</p> <p><input type="checkbox"/> Poor</p> |
| <p>2. Kindly, indicate their overall performance on the project.</p> | <p>Select applicable rating</p> <p><input type="checkbox"/> Excellent,</p> <p><input type="checkbox"/> Good,</p> <p><input type="checkbox"/> Satisfactory,</p> <p><input type="checkbox"/> Poor</p> |

Full Name of Authorised Signatory

Contact Number Email address.....

Signature..... Date.....

***CLIENT (EMPLOYER) STAMP HERE**

***Incomplete and/or unsigned form will not be accepted and Amatola Water reserves the right to contact any Client Company listed as a reference. No handwriting is acceptable on the stamp area. No letters will be accepted only this form is considered.**

FORM B.2: CONFIRMATION OF REFERENCES TO AMATOLA WATER

| | |
|---|--|
| NAME OF BIDDING COMPANY: | |
| PREVIOUS CLIENT/EMPLOYER NAME: | |
| TENDER/BID NUMBER OF COMPLETED CONTRACT/PROJECT | |
| DESCRIPTION OF CONTRACT/ PROJECT COMPLETED | |
| VALUE OF WORK COMPLETED | |
| DURATION AND DATE COMPLETED: | |

The above-mentioned Bidding Company is in the process of submitting a Bid/RFQ for **RFQ NO: 2216 - SUPPLY AND DELIVER OF PERSONAL PROTECTIVE SAFETY CLOTHING (PPE) FOR THE DEPARTMENT OF EDUCATION**. If your company had prior exposure with the Bidding Company, as part of the evaluation process for this bid, Amatola Water requires your company to confirm goods/services supplied by the above Bidding Company as per below questionnaire.

| | |
|--|---|
| <p>3. Were the goods/ services supplied according to the required quality as per the description/specification and were delivered on time?</p> | <p>Select applicable rating</p> <p><input type="checkbox"/> Excellent,</p> <p><input type="checkbox"/> Good,</p> <p><input type="checkbox"/> Satisfactory,</p> <p><input type="checkbox"/> Poor</p> |
| <p>4. Kindly, indicate their overall performance on the project.</p> | <p>Select applicable rating</p> <p><input type="checkbox"/> Excellent,</p> <p><input type="checkbox"/> Good,</p> <p><input type="checkbox"/> Satisfactory,</p> <p><input type="checkbox"/> Poor</p> |

Full Name of Authorised Signatory

Contact Number Email address.....

Signature..... Date.....

***CLIENT (EMPLOYER) STAMP HERE**

***Incomplete and/or unsigned form will not be accepted and Amatola Water reserves the right to contact any Client Company listed as a reference. No handwriting is acceptable on the stamp area. No letters will be accepted only this form is considered.**

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

| Full Name | Identity Number | Name of State institution |
|-----------|-----------------|---------------------------|
| | | |
| | | |
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| | | |
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| | | |
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| | | |
| | | |

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the **80/20** preference point system.
- b) The lowest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

| | POINTS |
|--|------------|
| PRICE | 80 |
| SPECIFIC GOALS | 20 |
| Total points for Price and SPECIFIC GOALS | 100 |

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to

preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \hline P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) & \text{or} & P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \end{array}$$

Where

P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{\min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \hline P_s = 80 \left(1 + \frac{P_t - P_{\max}}{P_{\max}} \right) & \text{or} & P_s = 90 \left(1 + \frac{P_t - P_{\max}}{P_{\max}} \right) \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
 then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below. (Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such. Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

| The specific goals allocated points in terms of this tender | Number of points allocated (80/20 system) (To be completed by the organ of state) | Number of points claimed (80/20 system) (To be completed by the tenderer) |
|---|---|---|
| HDI (51% or more black ownership) | 8 | |
| Black women(51% or more women ownership) | 4 | |
| Black youth (51% or more youth ownership) | 4 | |
| People with disability(20% or more disabled people ownership) | 4 | |

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.'

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....
.....

PRICING INSTRUCTIONS, PRICING SCHEDULE AND CONTRACT

PRICE INSTRUCTIONS AND ESCALATION

The following pricing schedules must be completed in full:

SBD 3.1: Pricing Schedule: Firm prices

SBD 3.2: Pricing Schedule: Non- firm prices (NOT APPLICABLE)

NB: If there are any unconditional discount offers, kindly attach a schedule that will indicate where those discounts are applied from.

Failure to fully complete the pricing instructions will invalidate your bid. All line items should be completed.

No claim in respect of any price escalation will be considered by the Amatola Water unless it is specifically stated in the Pricing Schedule that the Bid is subject to price escalation.

When escalation is claimed for during the contract period, proof of such escalation must be furnished and the calculation itself must be submitted to corroborate such proof. Escalation will only be calculated on the official index figures supplied by the Department of Statistics or the Price Controller, which ever may be applicable.

All orders placed will be based on the current Bid prices. It is the responsibility of the Bidder to inform Amatola Water of any escalation prior to implementation of the escalated price. Failure to do so will negate any such claims.

VALUE ADDED TAX

In calculating the cost of the supply and delivery of services and / or material, the supplier will issue a "Tax Invoice" for all services rendered and / or materials supplied, which will reflect the exclusive cost of such services, goods or materials with the relevant Value Added Tax being added to the total.

VAT must be included in the Bid price but must be shown separately.

Non-VAT vendors must not include VAT in their bid price.

**PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

**NOTE: PRICE ADJUSTMENTS WILL BE ALLOWED AT THE PERIODS AND TIMES SPECIFIED IN THE
BIDDING DOCUMENTS.**

**IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING
SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT**

Name of Bidder.....Bid number...2216

Closing Time ...11:00am Closing date: ...31 October 2022

The period of this RFQ is valid for one (1) year and the price per item of PPE will remain as tendered price.

PRICING SCHEDULE

| Item | Description | Qty | Unit price | Total Excl. Vat |
|---------------------------|---------------------------------|-----|------------|-----------------|
| 1. | Men T-shirt | 48 | | |
| 2. | Ladies T-shirt | 42 | | |
| 3. | Jacket (Men) | 29 | | |
| 4. | Jacket (Ladies) | 16 | | |
| 5. | Rain suit (all) | 37 | | |
| 6. | Work Jacket (mens and ladies) | 76 | | |
| 7. | Work Trousers (mens and ladies) | 76 | | |
| 8. | Mens Safety Boots STC | 25 | | |
| 9. | Ladies' safety Boots STC | 20 | | |
| 10. | Gumboots STC | 44 | | |
| 11. | Waider suit STC | 42 | | |
| 12. | Sun Hat (Cricket hat) | 40 | | |
| 13. | Fleece Beanies | 40 | | |
| TOTAL COSTS EXCLUDING VAT | | | | |
| VAT | | | | |
| TOTAL COSTS INCLUDING VAT | | | | |

Note: Rates to be inclusive of delivery

Total must be transferred to SBD 1, failure to do so will lead to the bid/RFQ being disqualified

| | |
|--|------------------------|
| Required by: | Amatola Water |
| - At: | |
| - | |
| - Brand and model |N/A..... |
| - Country of origin |N/A..... |
| - Does the offer comply with the specification(s)? | *YES/NO |
| - | |
| - If not to specification, indicate deviation(s) | |
| - | |
| - Period required for delivery | |
| - | |
| - Delivery: | <u>*Firm</u> /not firm |



SUMMARY OF DOE PERSONAL PROTECTIVE AND SAFETY CLOTHING FORM

MANAGER NAME: Acting Programme Manager, Wayne Coetzee

AREA/DEPARTMENT/SECTION: Department of Education, Eastern Cape Province

| INFORMATION | | SIZE | | | | | | | | | WAIST | | | | | | | | | | | | | | Unit Price | Total | | | |
|-------------|---------------------------------|--------|----|----|----|-----|-----|-----|-----|----|-------|------|----|----|----|----|----|----|----|----|----|----|----|----|------------|-------|---|--|--|
| Qty | ITEM | S | M | L | XL | 2XL | 3XL | 4XL | 5XL | T | 28 | 30 | 32 | 34 | 36 | 38 | 40 | 42 | 44 | 46 | 48 | 50 | 52 | 54 | | | T | | |
| 2 | Men T-shirt | 4 | 14 | 20 | 6 | 4 | | | | 48 | | | | | | | | | | | | | | | | 0 | | | |
| 2 | Ladies T-shirt | 8 | 16 | 16 | 2 | | | | | 42 | | | | | | | | | | | | | | | | 0 | | | |
| 1 | Jacket (Men) | 2 | 7 | 13 | 5 | 2 | | | | 29 | | | | | | | | | | | | | | | | 0 | | | |
| 1 | Jacket (Ladies) | 1 | 6 | 6 | 3 | | | | | 16 | | | | | | | | | | | | | | | | 0 | | | |
| 1 | Rain suit (all) | 3 | 11 | 18 | 5 | | | | | 37 | | | | | | | | | | | | | | | | 0 | | | |
| 2 | Work Jacket (mens and ladies) | | | | | | | | | 0 | 4 | | 18 | 26 | 14 | 8 | 6 | | | | | | | | | 76 | | | |
| 2 | Work Trousers (mens and ladies) | | | | | | | | | 0 | 4 | | 18 | 26 | 14 | 8 | 6 | | | | | | | | | 76 | | | |
| Qty | FEET PROTECTION | FEMALE | | | 3 | 4 | 5 | 6 | 7 | 8 | T | MALE | | | | | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | T | | |
| 1pr | Mens Safety Boots STC | | | | | | | | | 0 | | | | | | 3 | 7 | 9 | 6 | | | | | | | 25 | | | |
| 1pr | Ladies safety Boots STC | | | 4 | 6 | 3 | 2 | 5 | | 20 | | | | | | | | | | | | | | | | 0 | | | |
| 1pr | Gumboots STC | | | | | | | | | 0 | | | 4 | 7 | 5 | 11 | 9 | 8 | | | | | | | | 44 | | | |
| 1pr | Waider suit STC | | | | | | | | | 0 | | | 2 | 7 | 3 | 15 | 7 | 8 | | | | | | | | 42 | | | |
| Qty | HEAD PROTECTION | S | M | L | T | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | Sun Hat (Cricket hat) | 15 | 15 | 10 | 40 | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | Fleece Beanies | 15 | 15 | 10 | 40 | | | | | | | | | | | | | | | | | | | | | | | | |

PRICE ADJUSTMENTS (NOT APPLICABLE)

A NON-FIRM PRICES SUBJECT TO ESCALATION

1. IN CASES OF PERIOD CONTRACTS, NON FIRM PRICES WILL BE ADJUSTED (LOADED) WITH THE ASSESSED CONTRACT PRICE ADJUSTMENTS IMPLICIT IN NON FIRM PRICES WHEN CALCULATING THE COMPARATIVE PRICES

IN THIS CATEGORY PRICE ESCALATIONS WILL ONLY BE CONSIDERED IN TERMS OF THE FOLLOWING FORMULA:

$$Pa = (1 - V)Pt \left(D1 \frac{R1t}{R1o} + D2 \frac{R2t}{R2o} + D3 \frac{R3t}{R3o} + D4 \frac{R4t}{R4o} \right) + VPt$$

Where:

- Pa = The new escalated price to be calculated.
- (1-V) Pt = 85% of the original bid price. **Note that Pt must always be the original bid price and not an escalated price.**
- D1, D2.. = Each factor of the bid price eg. labour, transport, clothing, footwear, etc. The total of the various factors D1, D2...etc. must add up to 100%.
- R1t, R2t..... = Index figure obtained from new index (depends on the number of factors used).
- R1o, R2o = Index figure at time of bidding.
- VPt = 15% of the original bid price. This portion of the bid price remains firm i.e. it is not subject to any price escalations.

3. The following index/indices must be used to calculate your bid price:

Index..... Dated..... Index..... Dated..... Index..... Dated.....
 Index..... Dated..... Index..... Dated..... Index..... Dated.....

2. FURNISH A BREAKDOWN OF YOUR PRICE IN TERMS OF ABOVE-MENTIONED FORMULA. THE TOTAL OF THE VARIOUS FACTORS MUST ADD UP TO 100%.

| FACTOR (D1, D2 etc. e.g. Labour, transport etc.) | PERCENTAGE OF BID PRICE |
|---|-------------------------|
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

B PRICES SUBJECT TO RATE OF EXCHANGE VARIATIONS

1. Please furnish full particulars of your financial institution, state the currencies used in the conversion of the prices of the items to South African currency, which portion of the price is subject to rate of exchange variations and the amounts remitted abroad.

| PARTICULARS OF FINANCIAL INSTITUTION | ITEM NO | PRICE | CURRENCY | RATE | PORTION OF PRICE SUBJECT TO ROE | AMOUNT IN FOREIGN CURRENCY REMITTED ABROAD |
|--------------------------------------|---------|-------|----------|------|---------------------------------|--|
| | | | | ZAR= | | |
| | | | | ZAR= | | |
| | | | | ZAR= | | |
| | | | | ZAR= | | |
| | | | | ZAR= | | |
| | | | | ZAR= | | |

2. Adjustments for rate of exchange variations during the contract period will be calculated by using the average monthly exchange rates as issued by your commercial bank for the periods indicated hereunder: (Proof from bank required)

| AVERAGE MONTHLY EXCHANGE RATES FOR THE PERIOD: | DATE DOCUMENTATION MUST BE SUBMITTED TO THIS OFFICE | DATE FROM WHICH NEW CALCULATED PRICES WILL BECOME EFFECTIVE | DATE UNTIL WHICH NEW CALCULATED PRICE WILL BE EFFECTIVE |
|--|---|---|---|
| | | | |
| | | | |
| | | | |

CONTRACT FORM - PURCHASE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SUPPLIER)

1. I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to **(AMATOLA WATER) SUPPLY AND DELIVER OF PERSONAL PROTECTIVE SAFETY CLOTHING (PPE) FOR THE DEPARTMENT OF EDUCATION** in accordance with the requirements and specifications stipulated in **RFQ NUMBER 2216** at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, *viz*
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Technical Specification(s);
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2017;
 - Declaration of interest;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

| | |
|------------------|-------|
| WITNESSES | |
| 1 | |
| 2. | |
| — | — |

GENERAL CONDITIONS OF CONTRACT

The form of Contract to be utilized is the General Conditions of Contract issued by National Treasury.