



Amatola
Water · Amanzi

REQUEST FOR QUOTATION (RFQ)

RFQ NO. 134-24/25

BID DESCRIPTION

SUPPLY, DELIVER AND INSTALL AS AND WHEN REQUIRED ALL DOMESTIC PORTABLE AND RAW WATER MECHANICAL METERS

CLOSING DATE

16 JANUARY 2025 AT 11H00AM

**TO BE SUBMITTED ON THE FOLLOWING EMAIL ADDRESS:
awrfq@amatolawater.co.za**

BIDDER TO COMPLETE

COMPANY NAME	
TRADING NAME	
CSD NUMBER	

ISSUED AND PREPARED BY: AMATOLA WATER
PRIVATE BAG X3
VINCENT
5217
Tel: +27 43 707 3700

TABLE OF CONTENTS

SECTION A: TENDER INVITATION, CONDITIONS OF TENDER AND SPECIFICATION		PAGE NO
BIDDER INFORMATION SHEET		4
TENDER CONDITIONS		5
SPECIFICATION		9
SECTION B: RETURNABLE DOCUMENTS		PAGE NO
FORM A: AUTHORITY TO SIGN		11
FORM B: SCHEDULE OF PREVIOUS SIMILAR CONTRACTS SATISFACTORILY		12
SBD 4 DECLARATION: CONFLICT OF INTEREST		13
SBD 6.1 PREFERENCE POINTS CLAIM FORM		16
SECTION C: PRICING INSTRUCTIONS, PRICING SCHEDULE AND CONTRACT		PAGE NO
PRICING INSTRUCTIONS		
FORM FORM OF OFFER		20
BOQ SCHEDULE OF QUANTITIES		21
SBD 7.2 CONTRACT FORM – RENDERING OF SERVICES		26
GENERAL CONDITIONS OF CONTRACT		28

SECTION A

TENDERING INVITATION, CONDITIONS OF TENDER AND SPECIFICATIO

BIDDER'S INFORMATION SHEET

**SUPPLY, DELIVER AND INSTALL AS AND WHEN REQUIRED ALL DOMESTIC
PORTABLE AND RAW WATER MECHANICAL METERS
RFQ NO. 134-24/25**

This form must be filled in by all respondents to this submission and included in the document submitted. The information shall be used for any correspondence or contact with the tenderer.

NAME OF BIDDER

POSTAL ADDRESS

STREET ADDRESS

CONTACT PERSON

TELEPHONE NUMBER CODE.....NUMBER.....

E MAIL ADDRESS

CELL PHONE NUMBER

COMPANY REG. NUMBER

VAT REGISTRATION NUMBER

SIGNATURE OF BIDDER

DATE

CAPACITY UNDER WHICH THIS SUBMISSION IS SIGNED

TENDER CONDITIONS

1. DEFINITIONS

The word "Bidder/Tenderer" in these conditions shall mean and include any firm of Contractors, Suppliers, Service Providers or any company or body incorporated or unincorporated.

1. BID PUBLICATION

RFQ document will be available from **09 JANUARY 2024** at Amatola Water website at www.amatolawater.co.za.

2. BID SUBMISSION

The original completed bid documents must be **SUBMITTED ON THE FOLLOWING EMAIL ADDRESS: awrfq@amatolawater.co.za** not later than the time and date specified on the cover page and SBD 1 of this bid.

3. RFQ Evaluation Criteria

This bid will be evaluated in **THREE (3) phases**:

Phase One: Mandatory requirements

Phase Two: Capability Requirement & Compliance Assessment

Phase Three: Bidders passing all stages above will thereafter be evaluated on PPPFA and specific goals.

Phase One: Mandatory Requirements

- Bidders' proposals must meet the following minimum requirements, and the required supporting documents must be submitted with the completed quotation document, non-erasable ink, no tippex or correctional fluid used in a sealed envelope in the bid box at the closing date and time. Failure to comply will automatically eliminate the bid for further consideration:
- Bids must be submitted in its original format and bids which are late or submitted by facsimile will not be accepted.
- FORM A: AUTHORITY TO SIGN - must be fully completed and signed.
- FORM B: SCHEDULE OF PREVIOUS SIMILAR CONTRACTS SATISFACTORILY
- SBD1: INVITATION TO BID – must be completed and signed.
- SBD4: BIDDERS DISCLOSURE - must be completed and signed,
NB: Bidder must ensure that 2.3 of SBD 4 is fully completed in all aspects including all or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract.
- SBD 3.1: PRICING SCHEDULE - Firm Prices – must be completed.
- If the Bid Sum (amount in words) as per the SBD.1 differs from the SBD 3.1, it will automatically invalidate the offer submitted.

Phase Two: Capability Requirement & Compliance Assessment

Similar Project Experience

Bidders shall provide details and proof of completion of similar projects in the past 5 years as specified underneath.

Evaluation Criteria	Details	Documentary Proof to be attached in the submission and will be used during the evaluation process
Company Experience	<p>Bidder to provide one (1) Completed Project of a similar nature of works.</p> <p>Tenderer must have at least one (1) qualifying project which meet the requirements in each one of the projects stipulated above.</p>	<p>Company profile reflecting relevant experience.</p> <p>Bidder to attach Practical completion certificates</p>
Accreditation / Affiliation Certificate	<p>Company must be registered with CIDB and be active as 2ME or higher</p>	<p>CIDB Certificate to be submitted as proof and must be active.</p>
Key Personnel	<p>Certified Proof of National Diploma or Higher Qualification in Mechanical Engineering from a Technical College/University of Technology or higher with at least three (03) years' experience.</p>	<p>Detailed CV indicating relevant experience. Proof of qualifications must be provided. National Diploma Certificate (Certified within the last six Months)</p>
Artisan Fitter	<p>Certified Trade Test Certificate with at least three (03) years' experience.</p>	<p>Detailed CV indicating relevant experience. Proof of qualification must be provided. Trade Test Certificate (Certified within the last six Months)</p>
Safety Officer	<p>Sheq Certificate with at least three years' experience</p>	<p>Detailed CV indicating relevant experience. Proof of qualification must be provided. Sheq Certificate (Certified within the last six Months)</p>

Phase Three: EVALUATION ON PPPFA AND SPECIFIC GOALS

**THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT WILL BE APPLIED
AND THE 80/20 PREFERENCE POINTS SYSTEM WILL BE APPLICABLE**

POINTS FOR PRICE	80 POINTS
SPECIFIC GOALS	20 POINTS
TOTAL POINTS	100 POINTS

OTHER CONDITIONS OF THE BID (Non- eliminating)

- The bidders must be registered on Central Supplier Database (CSD) prior the award.
- Bidders tax matters must be in order prior award.
- SBD 6.1 must be completed and signed in order to claim points for specific goals. Failure will lead in non-awarding of points for specific goals (attach certified ID document)
- CIPC CK document
- JOINT VENTURE AGREEMENT (If Applicable).
- BBBEE Certificate

The lowest or any bid will not necessarily be accepted, and your bid may be accepted in part or as a whole.

- The bid document must be completed in all respects in non-erasable ink.
- Bids must be submitted on original bid documents.
- No tippex or correctional fluid must be used.
- Bid documents must be submitted to awrfq@amatolawater.co.za

4. PERIOD OF VALIDITY FOR BIDS AND WITHDRAWAL OF BID AFTER CLOSING DATE

All Bids must remain valid for a period of 90 (ninety) days from the closing date as stipulated in the Bid document.

5. AUTHORITY TO SIGN BID DOCUMENTS

In the case of a Bid being submitted on behalf of a company, close corporation or partnership, evidence must be submitted to the Amatola Water at the time of submission of the Bid that the Bid has been signed by persons properly authorised thereto by resolution of the directors or under the articles of the entity.

Form A must be completed. Failure to complete Form A will invalidate your bid.

6. JOINT VENTURE REQUIREMENTS

DEFINITION:- “Joint Venture or Consortium”: means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Should a group of companies/firms and/or interested parties wish to enter into a joint venture / consortium agreement the following minimum requirements must be met: -

- a. A properly signed copy of the joint venture/consortium agreement must be attached.
- b. Each member of the joint venture/consortium's taxes must be in order.
- c. After the award of a contract to a joint venture/consortium, the successful joint venture group or consortium must provide a combined joint venture/consortium Tax Clearance Certificate.
- d. After the award of a contract to a joint venture/consortium, the successful joint venture group or consortium must provide the details of the joint venture / consortium banking details.

THE JOINT VENTURE/CONSORTIUM AGREEMENT MUST CONTAIN THE FOLLOWING: -

- a. Who the managing member will be.
- b. Who the signatory of authority will be.
- c. How the joint venture/consortium share of profit will be split.
- d. The bank account details where payments will be deposited into.
- e. The agreement must be signed by all parties.
- f. The agreement must be certified by a Commissioner of Oaths.
- g. The postal and physical address where all correspondence will be sent to

7. SPECIAL CONDITIONS OF TENDER

- I. Submission of this proposal signifies the applicant's acceptance of the conditions as laid down in this document, unless clearly stated otherwise.
- II. Any expense incurred by the applicant in preparing and submitting this proposal will be for the

applicant's account.

- III. Amatola Water reserves the right not to accept any proposal and cancel the bid as and when the need arises.
- IV. Amatola Water reserves the right to negotiate offers/rates to be market related as and when the need arises.
- V. The contractor must provide references on Form B that the company has undertaken projects of a similar nature.
- VI. Alterations or additions to the RQF document are not allowed, except to comply with instructions issued by the employer, or necessary to correct an error/s made by the tenderer. Bidder shall initial or sign in such alterations. (Failure to comply with this requirement will result to submitted proposal being Disqualified)

Additional Bid/RFQ Condition

Bid/ RFQ documents must be submitted intact, and no portion of the document may be detached, loose submissions will be rejected, and the bidder will be disqualified.

BID SPECIFICATION

Amatola Water invites quotations from suitably qualified and experienced service providers for the **SUPPLY, DELIVER AND INSTALL AS AND WHEN REQUIRED ALL DOMESTIC PORTABLE AND RAW WATER MECHANICAL METERS**

1. BACKGROUND

Amatola Water is an Eastern Cape based state-owned water services utility (water board), established in 1997, in terms of the Water Services Act. Its prime function is to provide bulk water and sanitation services to water sector institutions, water service authorities and other customers as provided for in the South African water services legislation. Amatola Water's service area includes Buffalo City, the Amathole District, and portions of adjoining districts in the central Eastern Cape.

2. SCOPE OF WORK

Amatola Water invites suitably qualified and experienced professional service providers to quote on supplying Amatola Water with SUPPLY, DELIVER AND INSTALL AS AND WHEN REQUIRED ALL DOMESTIC PORTABLE AND RAW WATER MECHANICAL METERS.

3. SPECIFICATION

The objective of the tender process is to appoint service providers to submit proposals for the Supply, Deliver and Install as and when required all domestic portable and raw water mechanical meters:

The following is covered in the scope of work:

- Valid certificate confirming that the bidder has CIDB grading of 2/ME or higher.
- Proof of Qualifications and with minimum three (03) years' experience (Mechanical Engineering Fitter NQF level 4) and (CV indicating relevant experience minimum three (03) years' experience.
- Proof of Qualifications and experience (Artisan Fitter) (CV indicating relevant experience and Trade Test Certificate must be provided)
- Proof of Qualifications for the Safety Officer. (Attach CV and Certificate).

Non-disqualifying Requirements

- Evaluation of the workshop equipment and verification of the location.

1. Technical Specification

ITEM	DESCRIPTION	UNIT	QUANTITY
	SECTION 1		
1	Supply and deliver on market value price of Domestic & Bulk Water Meters Pressure Rating & Flanged Drill Sizes: T16 & T25		
	Domestic Water Metes – Not Flanged.		
1	15mm	No	1
2	20mm	No	1
3	25mm	No	1
4	32mm	No	1
5	40mm	No	1
	Bulk Water Meters - Flanged		
6	50 mm	No	1
7	80mm	No	1
8	100mm	No	1
9	150mm	No	1
10	200mm	No	1
11	250mm	No	1
12	300mm	No	1

NB: 1. THIS IS A RATE BASED RFQ

2. To be delivered at Nahoon Dam on Order.

For more information, please contact Jerome Hastie on 083 454 0770 or e-mail: jhastie@amatolawater.co.za

SECTION B

RETURNABLE DOCUMENTS

THE FOLLOWING DOCUMENTS MUST BE COMPLETED IN FULL AND SUBMITTED WITH THIS BID:

SBD 1: INVITATION TO BID

SBD 4: BIDDERS DISCLOSURE

SBD 6.1: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

THE FOLLOWING DOCUMENTS MUST BE SUBMITTED WITH THIS BID:

FORM A: AUTHORITY TO SIGN

JOINT VENTURE AGREEMENT (IF APPLICABLE)

FORM A: AUTHORITY TO SIGN DOCUMENTS

The person listed below are duly authorised/ delegated to sign all documents in connection with the tender offer and any contract resulting from it on our behalf by virtue of the Articles of Association/Resolution of the Board of Directors. All fields to be completed.

Details of authorised/ delegated person

NAME

SIGNATURE

DATE

WITNESSES:

1.	
	NAME

SIGNATURE

DATE

2.	
	NAME

SIGNATURE

DATE

FORM B: SCHEDULE OF PREVIOUS RELATED CONTRACTS SATISFACTORILY CARRIED OUT BY THE TENDERER

Suppliers should very briefly describe their experience in this regard by completing the schedule below by providing details of at least **One(1) comparable contract** within the last 5 years relating to the **SUPPLY, DELIVER AND INSTALL AS AND WHEN REQUIRED ALL DOMESTIC PORTABLE AND RAW WATER MECHANICAL METERS** Please note that **Practical Completion Certificates** must be submitted, failure to do so will lead to disqualification. Please note that references may be verified.

Comparable supply contracts of the entity within the last 5 years	Short Description	Contract Value (incl. VAT)	Dates (Commencement; Completion)	Client and contactable reference (include phone no.& email addresses)

SIGNED ON BEHALF OF TENDERER:

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the **80/20** preference point system.
- b) The lowest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \hline P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) & \mathbf{or} & P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \end{array}$$

Where

P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{\min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \hline P_s = 80 \left(1 + \frac{P_t - P_{\max}}{P_{\max}} \right) & \mathbf{or} & P_s = 90 \left(1 + \frac{P_t - P_{\max}}{P_{\max}} \right) \end{array}$$

Where

P_s = Points scored for price of tender under consideration

Pt = Price of tender under consideration
 Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below. (Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
HDI (51% or more black ownership)	4	
Black women (51% or more women ownership)	4	
Black youth (51% or more youth ownership)	2	
People with disability (20% or more disabled people ownership)	2	
Locality: Enterprise within Buffalo City Municipal Area - Eastern Cape – Must Submit Stamped Proof of Residence from Councilor, Municipal Account or Valid Lease Agreement	8	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.’

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

SECTION C:

C1.1 FORM OF OFFER AND ACCEPTANCE

C1.1.1 OFFER

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract in respect of the following works:

SUPPLY, DELIVER AND INSTALL AS AND WHEN REQUIRED ALL DOMESTIC PORTABLE AND RAW WATER MECHANICAL METERS The Tenderer, identified in the Offer signature block below, has examined the documents listed in the Tender Data and addenda thereto as listed in the Tender Schedules, and by submitting this Offer has accepted the Conditions of Tender.

By the representative of the Tenderer, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance, the Tenderer offers to perform all of the obligations and liabilities of the Contractor under the Contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the Conditions of Contract identified in the Contract Data.

The offered total of the prices inclusive of Value Added Tax is:

Amount in Words.....
.....
.....

R..... (in figures).

This Offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document to the Tenderer before the end of the period of validity stated in the Tender Data, whereupon the Tenderer becomes the party named as the Contractor in the Conditions of Contract identified in the Contract Data.

Signature: (of person authorised to sign the tender)

Name: (of signatory in capitals)

Capacity: (of signatory)

Name of Tenderer: (organisation)

Address:

Telephone number: **E-mail:**.....

Witness:

Signature:

Name: (in capitals)

Date:

[Failure of a Tenderer to sign this form will invalidate the tender]

SUPPLY, DELIVER AND INSTALL AS AND WHEN REQUIRED ALL DOMESTIC PORTABLE AND RAW WATER MECHANICAL METERS

ITEM	DESCRIPTION	Qty	Normal Rate (R/hr)	1.5 x Normal Rate (R/hr)	2 x Normal Rate (R/hr)
1	Supply, Deliver and Install as and when required all domestic portable and raw water mechanical meters				
1.1	Technician (Root cause analysis) Fixed rate per report submitted.	1			
1.2	Artisan Fitter	1			
1.3	Artisan Aid	1			
1.4	Bakkie Kilometre rate to site(4x4).	1			
	TOTAL COST EXCL. VAT				
	VAT.@ 15%				
	TOTAL COST INCL. VAT				

THIS IS A RATES BASED RFQ

SCHEDULE OF QUANTITIES: SUPPLY, DELIVER AND INSTALL AS AND WHEN REQUIRED ALL DOMESTIC PORTABLE AND RAW WATER MECHANICAL METERS

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	SECTION 1				
1	Supply and deliver on market value price of Domestic Portable & Raw Water Mechanical Meters				
	Domestic Water Metes – Not Flanged.				
1	15mm	No	1		
2	20mm	No	1		
3	25mm	No	1		
4	32mm	No	1		
5	40mm	No	1		
	Bulk Water Meters - Flanged				
6	50 mm	No	1		
7	80mm	No	1		
8	100mm	No	1		
9	150mm	No	1		
10	200mm	No	1		
11	250mm	No	1		
12	300mm	No	1		
	TOTAL COST EXCL.VAT				
	VAT				
	TOTAL COST INCL.VAT				

NB: 1. THIS IS A RATES BASED RFQ.

- TOTAL OFFER/RATE MUST BE TRANSFERED TO FORM OF OFFER ON SECTION C FAILURE TO DO SO WILL LEAD TO YOUR BID/RFQ BEING DISQUALIFIED**

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to **(AMATOLA WATER) REQUIRE SUPPLY, DELIVER AND INSTALL AS AND WHEN REQUIRED ALL DOMESTIC PORTABLE AND RAW WATER MECHANICAL METERS** in accordance with the requirements and task directives / proposals specifications stipulated in **RFQ NO. 134-24/25** at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, *viz*
 - Invitation to bid;
 - Proof of tax compliance status;
 - Pricing schedule(s);
 - Filled in task directive/proposal;
 - Preference claim form for Preferential Procurement in terms of the Preferential Procurement Regulations;
 - Bidder's Disclosure form;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES	
1
2

CONTRACT FORM - RENDERING OF SERVICES

PART 2 (TO BE FILLED IN BY AMATOLA WATER)

1. I..... in my capacity as..... accept your bid under reference numberdatedfor the rendering of services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	TOTAL PREFERENCE POINTS CLAIMED	POINTS CLAIMED FOR EACH SPECIFIC GOAL
SUPPLY, DELIVER AND INSTALL AS AND WHEN REQUIRED ALL DOMESTIC PORTABLE AND RAW WATER MECHANICAL METERS				

4. I confirm that I am duly authorised to sign this contract.

SIGNED ATON.....

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES

1

2

DATE:

.....

GENERAL CONDITIONS OF CONTRACT

The form of Contract to be utilized is the General Conditions of Contract for Construction work 2015, 3rd Edition.

STANDARD CONDITIONS

The conditions of tender are the **Standard Conditions of Tender** as contained in of Board Notice 423 of 2019 in Government Gazette No 42622 of 08 August 2019, Construction Industry Development Board (CIDB) Standard for Uniformity in Engineering and Construction Work Contracts. (see www.cidb.org.za), and the variations to the Standard Conditions of Tender as per the project tender documentation.