

REQUEST FOR QUOTATION (RFQ) RFQ NO. 044-24/25

BID DESCRIPTION SUPPLY AND DELIVER SENSUS METER INSERTS OR EQUIVALENT

CLOSING DATE 26 AUGUST 2024 AT 11H00AM,

EMAILED SUBMISSION MUST BE SENT TO awrfq.amatolawater.co.za

	BIDDER TO COMPLETE		
COMPANY NAME			
CSD NUMBER			

ISSUED AND PREPARED BY: AMATOLA WATER PRIVATE BAG X3

VINCENT

5217

Tel: +27 43 707 3768

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SECTION A

TENDERING INVITATION, CONDITIONS OF TENDER AND SPECIFICATION

								SBD1
				PART A	=			
INVITATION TO BID YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF AMATOLA WATER-AMANZI								
TOU ARE HERE	BY IN	ALLED TO BID FO	K REQUIREMENTS OF	AWATO	26 AUGUST	_		
BID NUMBER:	RFO	NO 044-24/25	CLOSING DATE:		20 AUGUST 2024		OSING TIME:	11:00am
DESCRIPTION			LIVER SENSUS ME	TFR IN	l	_		11.00am
			EMAILED TO THE BEI			чо	7122111	
awrfq@ama			-					
BIDDING PROCE	DURE	ENQUIRIES MA	Y BE DIRECTED TO	TECHNI	CAL ENQUIRIES	S MA	Y BE DIRECTED TO	
CONTACT PERS	ON	ZOLANI NGESN	MANI	CONTA	CT PERSON		RELTIN ROOY	
TELEPHONE								
NUMBER		043 707 3827		TELEPH	HONE NUMBER		043-7093712	
FACSIMILE NUMBER		n/a		EVCCIV	IILE NUMBER		n/a	
E-MAIL ADDRES	c		matolawater.co.za		ADDRESS		rrooy@amatola	water co za
SUPPLIER INFO			illatolawater.co.za	E-IVIAIL	ADDRESS		<u>irooy@amatoia</u>	water.co.za
NAME OF BIDDE	-	1014						
POSTAL ADDRE								
STREET ADDRE								
TELEPHONE	-							
NUMBER		CODE			NUMBER			
CELLPHONE						-		
NUMBER					T			
FACSIMILE NUMBER		CODE			NUMBER			
E-MAIL ADDRES	S	OODL			NOMBLIX			
VAT REGISTRAT								
NUMBER								
SUPPLIER		TAX			CENTRAL			
COMPLIANCE		COMPLIANCE		OR	SUPPLIER			
STATUS		SYSTEM PIN:			DATABASE No:	MAA	٨٨	
ARE YOU THE					INO.	IVIZ	<u>v</u> 1	
ACCREDITED				ARE YO	U A FOREIGN			
REPRESENTATI	VE			BASED	SUPPLIER FOR		☐Yes	□No
IN SOUTH AFRIC		□Yes	□No		ODS /SERVICE			
FOR THE GOOD	S	TIE VEC ENCLO		OFFER	ED?		•	HE QUESTIONNAIRE
/SERVICES OFFERED?		[IF YES ENCLOS	SE PROOFJ				BELOW]	
	E TO E	BIDDING FOREIG	N SUPPLIERS					
					CA)2			
			EPUBLIC OF SOUTH AI	FRICA (R	5A)?			∐ YES ∐ NO
DOES THE ENTI	TY HA	VE A BRANCH IN	THE RSA?					☐ YES ☐ NO
DOES THE ENTI	TY HA	VE A PERMANEN	IT ESTABLISHMENT IN	I THE RS	Α?			☐ YES ☐ NO
DOES THE ENTI	TY HA	VE ANY SOURCE	OF INCOME IN THE R	RSA?				☐ YES ☐ NO
			R ANY FORM OF TAXA					☐ YES ☐ NO
			THE ABOVE, THEN IT IS E SOUTH AFRICAN RE					
SIAIUS SISIEI	IVI PIIN	CODE PROMITHI	E 300 I H AFRICAN RE	VENUE 3	DERVICE (SARS)	AND	IF NOT REGISTER	AS PER 2.3 DELOW.
				4				
				-				

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT EMAIL ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTN CONTRACT FORM (SBD7).

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

3. TOTAL BID PRICE:

ITEM	REQUIRED GOODS & SERVICES	TOTAL AMOUNT INCL VAT (Amount in figures)	TOTAL AMOUNT INCL. VAT (Amount in words)
		R	R
	SUPPLY AND DELIVER SENSUS METER INSERTS OR EQUIVALENT		
		(0. 1.16 0000 4)	(O. 1. 16 ODDO 4)
		(Carried from SBD3.1)	(Carried from SBD3.1)

	(Carried from SBD3.1)	(Carried from SBD3.1)
NB: FAILURE TO PROVIDE ANY O	F THE ABOVE PARTICU	JLARS MAY RENDER THE BID INVALID.
SIGNATURE OF BIDDER:		
CAPACITY UNDER WHICH THIS BID IS Proof of authority must be submitted e.g.		
DATE:		

TENDER CONDITIONS

1. **DEFINITIONS**

The word "Bidder/Tenderer" in these conditions shall mean and include any firm of Contractors, Suppliers, Service Providers or any company or body incorporated or unincorporated.

1. BID PUBLICATION

RFQ document will be available from **19 AUGUST 2024** at Amatola Water website at www.amatolawater.co.za.

2. BID SUBMISSION

The original completed bid documents must be emailed to awrfq@amatolawater.co.za, not later than the time and date specified on the cover page and SBD 1 of this bid.

3. RFQ Evaluation Criteria

This bid will be evaluated in Two (2) phases:

Phase One: Mandatory requirements

Phase Two: Bidders passing all stages above will thereafter be evaluated on PPPFA and specific

goals

Phase One: Mandatory requirements

- Bidders' proposals must meet the following minimum requirements and the required supporting documents must be submitted with the completed quotation document, nonerasable ink, no tippex or correctional fluid used in a document. Failure to comply will automatically eliminate the bid for further consideration:
- Bids must be emailed to awrfg@amatolawater.co.za.
- FORM A: AUTHORITY TO SIGN must be fully completed and signed
- SBD1: INVITATION TO BID must be completed and signed.
- SBD4: BIDDERS DISCLOSURE must be completed and signed.
- SBD4 must be dully completed and signed. Does the bidder or any of its directors/trustees /shareholders /members/partners must or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract, such interest must be disclosed on question 2.3.1 of SBD 4.
- Bidders must ensure 2.3 of SBD 4 (Bidders Disclosure) is duly completed, in all aspects.
- SBD 3.1: PRICING SCHEDULE Firm Prices must be completed.
- If the Bid Sum (amount in words) as per the SBD.1 differs from the SBD 3.1, it will automatically invalidate the offer submitted.
- FORM B: SCHEDULE OF PREVIOUS SIMILAR CONTRACTS SATISFACTORILY COMPLETED
- FORM B.1: CONFIRMATION OF REFERENCE TO AMATOLA WATER for similar projects previously completed by the bidding company, Form must be completed and stamped. No letters will be accepted only attached forms considered.
- FORM B.2: CONFIRMATION OF REFERENCE TO AMATOLA WATER for similar projects previously completed by the bidding company, Form must be completed and stamped. No letters will be accepted only attached forms considered.

Phase Two: EVALUATION ON PPPFA AND SPECIFIC GOALS

THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT WILL BE APPLIED

AND THE 80/20 PREFERENCE POINTS SYSTEM WILL BE APPLICABLE

POINTS FOR PRICE 80 POINTS SPECIFIC GOALS 20 POINTS TOTAL POINTS 100 POINTS

OTHER CONDITIONS OF THE BID (Non- eliminating)

- The bidders must be registered on Central Supplier Database (CSD) prior the award.
- Bidders tax matters must be in order prior award.
- SBD 6.1 must be completed and signed in order to claim points for specific goals. Failure will lead in non-awarding of points for specific goals (attach certified ID document)
- CIPC CK document
- JOINT VENTURE AGREEMENT (If Applicable).
- Bidders must attach BEE certificate.

The lowest or any bid will not necessarily be accepted, and your bid may be accepted in part or as a whole.

- The bid document must be completed in all respects in non-erasable ink.
- Bids must be submitted on original bid documents.
- No tippex or correctional fluid must be used.
- Bid documents must be emailed to awrfq@amatolawater.co.za marked "RFQ 044-24/25" SUPPLY AND DELIVER SENSUS METER INSERTS OR EQUIVALENT
- PERIOD OF VALIDITY FOR BIDS AND WITHDRAWAL OF BID AFTER CLOSING DATE

All Bids must remain valid for a period of 90 (ninety) days from the closing date as stipulated in the Bid document.

4. AUTHORITY TO SIGN BID DOCUMENTS

In the case of a Bid being submitted on behalf of a company, close corporation or partnership, evidence must be submitted to the Amatola Water at the time of submission of the Bid that the Bid has been signed by persons properly authorised thereto by resolution of the directors or under the articles of the entity.

Form A must be completed. Failure to complete Form A will invalidate your bid.

5. JOINT VENTURE REQUIREMENTS

<u>DEFINITION</u>:- "Joint Venture or Consortium": means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Should a group of companies/firms and/or interested parties wish to enter into a joint venture / consortium agreement the following minimum requirements must be met: -

- a. A properly signed copy of the joint venture/consortium agreement must be attached.
- b. Each member of the joint venture/consortium's taxes must be in order.

- c. After the award of a contract to a joint venture/consortium, the successful joint venture group or consortium must provide a combined joint venture/consortium Tax Clearance Certificate.
- d. After the award of a contract to a joint venture/consortium, the successful joint venture group or consortium must provide the details of the joint venture / consortium banking details.

THE JOINT VENTURE/CONSORTIUM AGREEMENT MUST CONTAIN THE FOLLOWING: -

- a. Who the managing member will be.
- b. Who the signatory of authority will be.
- c. How the joint venture/consortium share of profit will be split.
- d. The bank account details where payments will be deposited into.
- e. The agreement must be signed by all parties.
- f. The agreement must be certified by a Commissioner of Oaths.
- g. The postal and physical address where all correspondence will be sent to

6. SPECIAL CONDITIONS OF TENDER

- I. Submission of this proposal signifies the applicant's acceptance of the conditions as laid down in this document, unless clearly stated otherwise.
- II. Any expense incurred by the applicant in preparing and submitting this proposal will be for the applicant's account.
- III. Amatola Water reserves the right not to accept any proposal and cancel the bid as and when the need arises.
- IV. Amatola Water reserves the right to negotiate offers/rates to be market related as and when the need arises.
- V. The contractor must provide references on Form B that the company has undertaken projects of a similar nature.
- VI. Alterations or additions to the RQF document are not allowed, except to comply with instructions issued by the employer, or necessary to correct an error/s made by the tenderer. Bidder shall initial or sign in such alterations. (Failure to comply with this requirement will result to submitted proposal being Disqualified)

Additional Bid/RFQ Condition

Bid/ RFQ documents must be emailed intact, and no portion of the document may be detached, loose submissions will be rejected, and the bidder will be disqualified.

BID SPECIFICATION

Amatola Water invites quotations from suitably qualified and experienced service providers for

SUPPLY AND DELIVER SENSUS METER INSERTS OR EQUIVALENT

Amatola Water is an Eastern Cape based state-owned water services utility (water board), established in 1997, in terms of the Water Services Act. Its prime function is to provide bulk water and sanitation services to water sector institutions, water service authorities and other customers as provided for in the South African water services legislation. Amatola Water's service area includes Buffalo City, the Amathole District and portions of adjoining districts in the central Eastern Cape.

1. SCOPE OF WORK

The scope of work for the Supply and Delivery of the outlined specification.

ITEM	QUANTITY	DESCRIPTION
1	10	SENSUS WPD 80MM METER INSERT OR EQUIVALENT
2	6	SENSUS WPD 150MM METER INSERTS OR EQUIVALENT

SECTION B

RETURNABLE DOCUMENTS

THE FOLLOWING DOCUMENTS MUST BE COMPLETED IN FULL AND SUBMITTED WITH THIS BID:

SBD 1: INVITATION TO BID

SBD 4: BIDDERS DISCLOSURE

SBD 6.1: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT

REGULATIONS 2022

THE FOLLOWING DOCUMENTS MUST BE SUBMITTED WITH THIS BID:

FORM A: AUTHORITY TO SIGN

THE FOLLOWING DOCUMENTS MUST BE SUBMITTED WITH THIS BID:

FORM B: SCHEDULE OF PREVIOUS SIMILAR CONTRACTS SATISFACTORILY CARRIED OUT BY

THE TENDERER

FORM B.1 CONFIRMATION OF REFERENCES TO AMATOLA WATER FORM B.2 CONFIRMATION OF REFERENCES TO AMATOLA WATER

JOINT VENTURE AGREEMENT (IF APPLICABLE)

FORM A: AUTHORITY TO SIGN DOCUMENTS

wi	e person listed below are duly a th the tender offer and any cont ticles of Association/Resolutior	ract resulting from it on ou	ir behalf by virtue of the
De	tails of authorised/ delegated p	erson	
	NAME	SIGNATURE	DATE
WI	TNESSES:		
1.			
	NAME	SIGNATURE	DATE
2.	NAME	SIGNATURE	DATE

FORM B: SCHEDULE OF PREVIOUS RELATED CONTRACTS SATISFACTORILY CARRIED OUT BY THE TENDERER

Suppliers should very briefly describe their experience in this regard by completing the schedule below by providing details of at **least TWO (2) comparable contract** within the last 5 years relating to the **SUPPLY AND DELIVER SENSUS METER INSERTS OR EQUIVALENT.** Please note that Form B.1 and B.2 must be completed by your previous clients in substantiating the list of references provided below and must be submitted as part of this document, failure to do so will lead to disqualification. Please note that references may be verified.

Comparable supply contracts of the entity within the last 5 years	Short Description	Contract Value (incl. VAT)	Dates (Commencement; Completion)	Client and contactable reference (include phone no.& email addresses)

<u>SIGNED ON BEHALF OF TENDERER</u>	

ONFIRMATION OF REFEREN	CES TO A	MATOL	A WATER
NAME OF BIDDING COMPANY:			
PREVIOUS CLIENT/EMPLOYER NAME:			
TENDER/BID NUMBER OF COMPLETED CONTRACT/PROJECT			
DESCRIPTION OF CONTRACT/ PROJECT COMPLETED			
VALUE OF WORK COMPLETED			
DURATION AND DATE COMPLETED:			
detailed Specification to Confirm that the within the past 5 years. If your company h	Bidder had cor nad prior expos uires your com	mpleted Sim sure with th	nitting a Bid/RFQ to Amatola Water as per nilar or Relevant Contract with your Company e Bidding Company, as part of the evaluation nfirm goods/services supplied by the above
Were the goods/ services supplied a	ccording to	Select a	applicable rating
the required quality as per the description/specification and were	delivered on		Excellent,
time?	ichvered on		Good,
			Satisfactory,
			Poor
2. Kindly, indicate their overall perfor	mance on	Select a	applicable rating
the project.			Excellent,
			Good,
			Satisfactory,
			Poor
Full Name of Authorised Signatory .			
Contact Number	Emai	il address	
Signature	Da	ate	
*CLIENT (EMPLOYER) STAMP HER *Incomplete and/or unsigned form will not accepted and Amatola Water reserves the right to contact any Client Company listed a reference. No handwriting is acceptable the stamp area. No letters will be accept this form is considered.	ot be le led as e on		

FORM B.2: CONFIRMATION OF REFE	RENCES TO AMATOLA WATER
NAME OF BIDDING COMPANY:	
PREVIOUS CLIENT/EMPLOYER NAME:	
TENDER/BID NUMBER OF COMPLETED CONTRACT/PROJECT	
DESCRIPTION OF CONTRACT/ PROJECT COMPLETED	
VALUE OF WORK COMPLETED	
DURATION AND DATE COMPLETED:	
detailed Specification to Confirm that the Bidder had c within the past 5 years. If your company had prior exp	ocess of submitting a Bid/RFQ to Amatola Water as per ompleted Similar or Relevant Contract with your Company osure with the Bidding Company, as part of the evaluation ompany to confirm goods/services supplied by the above
3. Were the goods/ services supplied according to	Select applicable rating
the required quality as per the description/specification and were delivered on	□ Excellent,
time?	□ Good,
	□ Satisfactory,
	□ Poor
4. Kindly, indicate their overall performance on	Select applicable rating
the project.	□ Excellent,
	□ Good,
	□ Satisfactory,
	□ Poor
Full Name of Authorised Signatory	
Contact Number Em	nail address
Signature	Date
*CLIENT (EMPLOYER) STAMP HERE *Incomplete and/or unsigned form will not be accepted and Amatola Water reserves the right to contact any Client Company listed as a reference. No handwriting is acceptable on the stamp area. No letters will be accepted only this form is considered.	

BIDDER'S DISCLOSURE

SBD 4

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state?

YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES/NO If so, furnish particulars:						

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

0			. 4
	П	.,	4

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1	If so, furnish particulars:

3 DECLARATION

- 3.1 I have read and I understand the contents of this disclosure:
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SB	D	4
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I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature	Date
Position	Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) The lowest acceptable tender will be used to determine the accurate system once tenders are received.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
 - (a) Price; and
 - (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. **DEFINITIONS**

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10 $Ps = 80\left(1 - \frac{Pt - P \min}{P \min}\right) \qquad Or \qquad Ps = 90\left(1 - \frac{Pt - P \min}{P \min}\right)$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

or

90/10

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

 $Ps = 80\left(1 + \frac{Pt - P \max}{P \max}\right) \qquad Or \qquad Ps = 90\left(1 + \frac{Pt - P \max}{P \max}\right)$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration Pmax = Price of highest acceptable tender

80/20

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below. (Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference

point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
HDI (51% or more black ownership)	8	
Black women(51% or more women ownership)	4	
Black youth (51% or more youth ownership)	4	
People with disability(20% or more disabled people ownership	4	

C	mpar	y registration number:
ΤY	PE O	F COMPANY/ FIRM
	On Clo Pul Per (Pt) Nor Sta	tnership/Joint Venture / Consortium e-person business/sole propriety se corporation elic Company sonal Liability Company b) Limited e-Profit Company te Owned Company elicable Box
I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that: i) The information furnished is true and correct; ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form; iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct; iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have —		
	(a) (b) (c) (d)	disqualify the person from the tendering process; recover costs, losses or damages it has incurred or suffered as a result of that person's conduct; cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation; recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the <i>audi alteram partem</i> (hear the other side) rule has been applied; and
	(e)	forward the matter for criminal prosecution, if deemed necessary.'

SECTION C:

PRICING INSTRUCTIONS, PRICING SCHEDULE AND CONTRACT

PRICE INSTRUCTIONS AND ESCALATION

The following pricing schedules must be completed in full:

SBD 3.1: Pricing Schedule: Firm prices

SBD 3.2: Pricing Schedule: Non-firm prices (NOT APPLICABLE)

NB: If there are any unconditional discount offers, kindly attach a schedule that will indicate where those discounts are applied from.

Failure to fully complete the pricing instructions will invalidate your bid. All line items should be completed.

No claim in respect of any price escalation will be considered by the Amatola Water unless it is specifically stated in the Pricing Schedule that the Bid is subject to price escalation.

When escalation is claimed for during the contract period, proof of such escalation must be furnished and the calculation itself must be submitted to corroborate such proof. Escalation will only be calculated on the official index figures supplied by the Department of Statistics or the Price Controller, which ever may be applicable.

All orders placed will be based on the current Bid prices. It is the responsibility of the Bidder to inform Amatola Water of any escalation prior to implementation of the escalated price. Failure to do so will negate any such claims.

VALUE ADDED TAX

In calculating the cost of the supply and delivery of services and / or material, the supplier will issue a "Tax Invoice" for all services rendered and / or materials supplied, which will reflect the exclusive cost of such services, goods or materials with the relevant Value Added Tax being added to the total.

VAT must be included in the Bid price but must be shown separately.

Non-VAT vendors must not include VAT in their bid price.

SBD 3.1

PRICING SCHEDULE – FIRM PRICES (PURCHASES)

NOTE: PRICE ADJUSTMENTS WILL BE ALLOWED AT THE PERIODS AND TIMES SPECIFIED IN THE BIDDING DOCUMENTS.

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of Bidder		Bid number 044-24/25
Closing Time	11:00am	

OFFER TO BE VALID FOR 90 DAYS FROM THE CLOSING DATE OF BID. PRICING SCHEDULE

Item	Description	Qty	Unit Price	Amount
1	SENSUS WPD 80MM METER INSERT OR EQUIVALENT	10		
2	SENSUS WPD 150MM METER INSERT OR EQUIVALENT	6		
	Total cost excl. VAT.			
	VAT @15%			
	Total Cost			

Total cost must be transferred to SBD1, failure to do so will lead to the bid/RFQ being disqualified

Required by:

Arthur Arthu

rrequired by.	Amatola Water
- At:	Nahoon Dam WTW
Brand and model	N/A
- Country of origin	N/A
- Does the offer comply with the specification(s)?	*YES/NO
- If not to specification, indicate deviation(s)	
- Period required for delivery	
Delivery: Nahoon Dam	*Firm/not firm

SBD 3.2

PRICE ADJUSTMENTS (NOT APPLICABLE)

A NON-FIRM PRICES SUBJECT TO ESCALATION

- 1. IN CASES OF PERIOD CONTRACTS, NON FIRM PRICES WILL BE ADJUSTED (LOADED) WITH THE ASSESSED CONTRACT PRICE ADJUSTMENTS IMPLICIT IN NON FIRM PRICES WHEN CALCULATING THE COMPARATIVE PRICES
- IN THIS CATEGORY PRICE ESCALATIONS WILL ONLY BE CONSIDERED IN TERMS OF THE FOLLOWING FORMULA:

$$Pa = (1 - V)Pt \left(D1 \frac{R1t}{R1o} + D2 \frac{R2t}{R2o} + D3 \frac{R3t}{R3o} + D4 \frac{R4t}{R4o} \right) + VPt$$

Where:

Pa	=	The new escalated price to be calculated.
(1-V) Pt	=	85% of the original bid price. Note that Pt must always be the original bid price and not an escalated price.
D1, D2	=	Each factor of the bid price eg. labour, transport, clothing, footwear, etc. The total of the various factors D1, D2etc. must add up to 100%.
R1t, R2t	=	Index figure obtained from new index (depends on the number of factors used).
R1o, R2o	=	Index figure at time of bidding.
VPt	=	15% of the original bid price. This portion of the bid price remains firm i.e. it is not subject to any price escalations.
	The follow	wing index/indices must be used to calculate your bid price:

 Index....... Dated.......
 Index....... Dated.......
 Index....... Dated.......

 Index....... Dated.......
 Index....... Dated.......

2. FURNISH A BREAKDOWN OF YOUR PRICE IN TERMS OF ABOVE-MENTIONED FORMULA. THE TOTAL OF THE VARIOUS FACTORS MUST ADD UP TO 100%.

FACTOR (D1, D2 etc. e.g. Labour, transport etc.)	PERCENTAGE OF BID PRICE

SBD 3.2

B PRICES SUBJECT TO RATE OF EXCHANGE VARIATIONS

1. Please furnish full particulars of your financial institution, state the currencies used in the conversion of the prices of the items to South African currency, which portion of the price is subject to rate of exchange variations and the amounts remitted abroad.

PARTICULARS OF FINANCIAL INSTITUTION	ITEM NO	PRICE	CURRENCY	RATE	PORTION OF PRICE SUBJECT TO ROE	AMOUNT IN FOREIGN CURRENCY REMITTED ABROAD
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		

2. Adjustments for rate of exchange variations during the contract period will be calculated by using the average monthly exchange rates as issued by your commercial bank for the periods indicated hereunder: (Proof from bank required)

AVERAGE MONTHLY EXCHANGE RATES FOR THE PERIOD:	DATE DOCUMENTATION MUST BE SUBMITTED TO THIS OFFICE	DATE FROM WHICH NEW CALCULATED PRICES WILL BECOME EFFECTIVE	DATE UNTIL WHICH NEW CALCULATED PRICE WILL BE EFFECTIVE

CONTRACT FORM - PURCHASE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to (AMATOLA WATER) SUPPLY AND DELIVER SENSUS METER INSERTS OR EQUIVALENT

- 1. in accordance with the requirements and specifications stipulated in **RFQ NO.044-24/25** at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
- 2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, *viz*
 - Invitation to bid:
 - Proof of tax compliance status:
 - Pricing schedule(s);
 - Technical Specification(s);
 - Preference claim form for Preferential Procurement in terms of the Preferential Procurement Regulations;
 - Bidder's Disclosure form;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
- 3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
- 4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
- 5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
- 6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)	
(1111/12)	WITNESSES
CAPACITY	
	1
SIGNATURE	
	2
NAME OF FIRM	
	DATE:
DATE	

GENERAL CONDITIONS OF CONTRACT		
The form of Contract to be utilized is the General Conditions of Contract issued by National Treasury.		
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